



REPUBLIC OF THE PHILIPPINES  
Province of Eastern Samar  
MUNICIPALITY OF GUIUAN

**-OFFICE OF THE MUNICIPAL MAYOR-**

**EXECUTIVE ORDER NO. AGK 11-20-064**

**AN EXECUTIVE ORDER ESTABLISHING A LOCAL/MUNICIPAL TASK FORCE AGAINST COVID-19  
AND DEFINING ITS FUNCTION**

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**WHEREAS**, it is the policy of the State to protect and promote the right of health of every Filipino people and to instill health consciousness among them;

**WHEREAS**, Republic Act (RA) No. 11469 (Bayanihan to Heal as One Act) was enacted placing the country in a state of National Emergency due to the threat of COVID-19. Under such act, local government units (LGUs) are mandated to act within the letter and spirit of all rules, regulations, and directives issued by the National Government, and for them to fully cooperate in implementing policies to address COVID-19;

**WHEREAS**, DILG issued Memorandum Circular No. 2020-073 dated April 13, 2020, providing guidelines for the local government units (LGUs) in the conduct of the expanded testing procedures for COVID-19 and Memo Circular No. 2020-067 dated April 2, 2020, providing additional guidelines on quarantine and isolation measures relative to the COVID-19 situation;

**WHEREAS**, DILG Memorandum Circular No. 2020-077 dated April 24, 2020 directing all Local Government Units (LGUs) to fully establish and activate their respective Local Task Force Against COVID-19, aligning all their actions with the national strategy framework;

**NOW THEREFORE, I, ANNALIZA P. GONZALES – KWAN**, Municipal Mayor of Guiuan, Eastern Samar, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. **Purpose.** A Municipal/LGU Task Force Against COVID-19 shall be established and activated.

Section 2. **Composition.** The LGU Task Force shall be composed of, but not limited to, the following:

Head: Hon. Annaliza P. Gonzales – Kwan  
Members: Eduardo S. Gonzaga, MLGOO  
PMaj Roger T. Octaviano, PNP  
Insp Roberto M. Enriquez, BFP  
Felipe Padual, MDRRMO

Ma. Socorro A. Flores, M.D., MHO  
Hon. Mary Charmaine G. Villar, ABC Chairman  
Zenaida M. Cunanan, MSWDO

Section 3. **Functions.** The LGU Task Force will have the following functions:

1. Facilitate the establishment of the Local Emergency Operations Center
2. Monitor and analyze data coming from the local government and interior sectors
3. Take the lead in all related situations and concerns, and closely coordinate with the DOH-Center for Health Development
4. Enter into Memorandum of Agreement and/or any arrangements with different agencies and organizations, which will help the task force in its operations
5. Ensure the use of any available technology or application that could assist for contact tracing

Section 4: **Creation of Sub-Teams.** There shall be created a Municipal Task Force sub-teams. The LGUs shall have the discretion to identify the number of members of each team as deemed necessary:

Team	Team Lead
1. Contact Tracing Team (CTT)	Ma. Lourdes A. Evardone
2. Diagnostics and Testing Team (DTT)	Maria Adelaida A. Lacoste
3. Patient Management and Monitoring Team (PMMT)	
3.a. Isolation Facility Management Unit (IFMU)	Ma. Socorro A. Flores, M.D.
3.b. COVID Referral and Liaison Unit (CRLU)	Hanna Crista S. Dignos
3.c. Reintegration and Psychosocial Counselling Unit (RPCU)	Zenaida M. Cunanan
4. Logistics and Resources Support Team ((LRST)	Anna Leah A. Chua


Section 5. **Separability Clause.** If, for any probable reason any provision of this order or part hereof shall be considered and declared invalid or contrary to law or unconstitutional, the provisions not affected shall continue to be in force and effect.

Section 6. **Repealing Clause.** All other issuances or parts thereof inconsistent with the provisions of this Executive Order are hereby repealed and amended accordingly.

Section 7. **Effectivity.** This Order shall take effect immediately upon approval.

SO ORDERED.

DONE this 26<sup>th</sup> day of November 2020, in Guiuan, Eastern Samar, Philippines.

  
HON. ANNALIZA P. GONZALES-KWAN  
Municipal Mayor