

ANNUAL PROCUREMENT PLAN

CY 2020Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Planned Amount					Page 1 of 3 pages			
Department/ Office: Mayor's Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Computer Paper (short, subs 20)	240.00	100	ream	24,000.00	25	6,000.00	25	6,000.00	25	6,000.00	25	6,000.00
2	Computer Paper (long, subs 20)	250.00	100	ream	25,000.00	25	6,250.00	25	6,250.00	25	6,250.00	25	6,250.00
3	Ballpen(Faber Castel-black)		20	doz		5		5		5		5	
4	My Gel (Black)	60.00	20	bxs	1,200.00	5	300.00	5	300.00	5	300.00	5	300.00
5	Staple Wire (#35)	65.00	12	bxs	780.00	6	390.00	2	130.00	2	130.00	2	130.00
6	Vinyl Paper Clip(big)	30.00	10	bxs	300.00	4	120.00	2	60.00	2	60.00	2	60.00
7	Vinyl Paper Clip(small)	30.00	10	bxs	300.00	4	120.00	2	60.00	2	60.00	2	60.00
8	Folder White (Long)	96.00	20	doz	1,920.00	5	480.00	5	480.00	5	480.00	5	480.00
9	Folder White (short)	72.00	20	doz	1,440.00	5	360.00	5	360.00	5	360.00	5	360.00
10	Brown Envelope(Long)	96.00	20	doz	1,920.00	5	480.00	5	480.00	5	480.00	5	480.00
11	Brown Envelope(short)	72.00	20	doz	1,440.00	5	360.00	5	360.00	5	360.00	5	360.00
12	DTR	20.00	20	pads	400.00	5	100.00	5	100.00	5	100.00	5	100.00
13	Correction Tape	35.00	40	pcs	1,400.00	10	350.00	10	350.00	10	350.00	10	350.00
14	Pentel Pen (Pilot-black)	60.00	20	bxs	1,200.00	5	300.00	5	300.00	5	300.00	5	300.00
15	RER	20.00	12	pads	240.00	3	60.00	3	60.00	3	60.00	3	60.00
16	Tissue Paper	20.00	24	doz	480.00	6	120.00	6	120.00	6	120.00	6	120.00
17	Alcohol(Green Cross-Big)	100.00	30	btls	3,000.00	10	1,000.00	5	500.00	5	500.00	10	1,000.00
18	Computer Ink (Epson L365)	350.00	24	bxs	8,400.00	6	2,100.00	6	2,100.00	6	2,100.00	6	2,100.00
19	Board Paper	85.00	54	pads	4,590.00	12	1,020.00	12	1,020.00	15	1,275.00	15	1,275.00
20	USB 32GB	400.00	10	pcs	4,000.00	3	1,200.00	2	800.00	3	1,200.00	2	800.00
21	Paper Fastener	60.00	12	bxs	720.00	5	300.00	3	180.00	3	180.00	1	60.00
22	Scotch Tape 1"	30.00	4	pcs	120.00	1	30.00	1	30.00	1	30.00	1	30.00
23	Packing Tape 3"	25.00	4	pcs	100.00	1	25.00	1	25.00	1	25.00	1	25.00
24	Scissor(big)	60.00	2	pcs	120.00	1	60.00			1	60		
25	A4 Bond Paper	250.00	40	reams	10,000.00	10	2,500.00	10		10	2500	10	
TOTAL					93,070.00		24,025.00		20,065.00		23,280.00		20,700.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

HON. ANNALIZA P. GONZALES-KWAN

Municipal Mayor

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 3 pages								
Department/ Office: <u>Mayor's Office</u>					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Stamping Pad	300.00	10	btls	3,000.00	3	900.00	3	900.00	2	600.00	2	600.00
27	Staple Wire #10	15.00	4	bxs	60.00	2	30.00					2	30.00
28	My Gel (Refill)	200.00	12	packs	2,400.00	3	600.00	3	600.00	3	600.00	3	600.00
29	Stapler #35	250.00	2	pcs	500.00	2	500.00						
30	Mailing Envelop (white-Long)	300.00	3	boxes	900.00	1	300.00	1	300.00	1	300.00		
31	Record Book 500 pages	175.00	10	pcs	1,750.00	3	525.00	2	350.00	3	525.00	2	350.00
32	Zonrox (Big)	40.00	20	btls	800.00	4	160.00	4	160.00	6	240.00	6	240.00
33	Tissue (Box)	40.00	12	bxs	480.00	3	120.00	3	120.00	3	120.00	3	120.00
34	Joy Dishwashing Liquid (Big)	100.00	10	btls	1,000.00	2	200.00	3	300.00	2	200.00	3	300.00
35	Tarpauline	750.00	100	pcs	75,000.00	25	18,750.00	25	18,750.00	25	18,750.00	25	18,750.00
36	Token	500.00	30	pcs	15,000.00	10	5,000.00	10	5,000.00	5	2,500.00	5	2,500.00
37	Digital Camera	60,000.00	1	pcs	60,000.00			1	60,000.00				
38	Projector	56,310.00	1	pcs	56,310.00			1	56,310.00				
39	Computer Desktop(built in CPU)	38,000.00	3	set	114,000.00	2	76,000.00	1	38,000.00				
40	3 in 1 Printer	25,000.00	2	pcs	50,000.00			2	50,000.00				
41	Mini Steel Cabinet		5	pcs									
42	Computer Laptop		2	units									
43	UPS	2,500.00	2	units	5,000.00	1	2,500.00			1	2,500.00		
44	Wood Chairs		12	pcs									
45	Long Table (12 Seaters)		1	pcs									
46	Aircon (Split Type)		5	units									
47	Office Table		5	pcs									
48	Sports Uniform	1,000.00	100	sets	100,000.00			30	30,000.00	40	40,000.00	30	30,000.00
49	Canvass(Trapa)5x4 meters	6,500.00	25	pcs	162,500.00	25	162,500.00						
50	Printing & Repair of reflective traffic signages	1,677.25	22	pcs	36,899.50			22	36,899.50				
TOTAL					685,599.50		268,085.00		297,689.50		66,335.00		53,490.00

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HON. ANNALIZA P. GONZALES-KWAN

Municipal Mayor

Head of Department/Office

Summary by Office

Department	Head of Department / Office	Total Cost
Mayor's Office	Hon. Annaliza P. Gonzales-Kwan	1,531,170.00
Vice Mayor's Office	Hon. Veronica C. Ramirez	1,046,260.00
Sangguniang Bayan Office	Hon. Veronica C. Ramirez	367,010.00
Sangguniang Bayan Secreatriat	Rectito Melquiades	189,950.00
Mun. Planning & Dev't. Office	Ma. Nenita S. Ecleo	478,620.00
Mun. Accounting Office	Adrian E. Bernardo	415,000.00
Mun. Budget Office	Esperanza G. Cotin	60,166.00
Mun. Treasurer's Office	Felicisima A. Bernardo	744,038.00
Mun. Engineering Office	Engr. Renzie Jay Bagoyoro-OIC	54,120,000.00
Mun. Assessor's Office	Engr. Joselito Baes	407,300.00
Mun. Social Welfare & Dev't. Office	Zenaida Cunanan	3,358,241.00
Mun. Civil Registrar's Office	Ester R. Germinal	274,522.00
Economic Enterprise & Dev't. Mgt Office	Danilo Colandog	386,294.00
Guiuan Integrated Transport Terminal	Donato Pabello	955,555.00
Office of the Mun. Agricultural Services	Efren A. Berongoy	7,554,910.00
Mun. General Services Office	Rizalde Salamida	3,909,244.00
Mun. Health Office	Dr. Ma. Socorro A. Flores	3,478,994.80
MDRRMO	Felipe Padual	301,800.00
		79,579,074.80

Prepared By:

Approved By:

TERESA A. MACAPANAS
Head, BAC Secretariat

HON. ANNALIZA P. GONZALES-KWAN
Municipal Mayor

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____									Page <u>3</u> of <u>3</u> pages				
Department/ Office: <u>Mayor's Office</u>						Regular	Contingency	Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
51	Catering Services(meals,tents, sound system,tables & chairs	6,000.00	50	events	300,000.00	12	72,000.00	12	72,000.00	14	84,000.00	12	72,000.00
52	Mineral Water	25.00	100	jugs	2,500.00	28	700.00	24	600.00	24	600.00	24	600.00
53	Hotel Accomodation	4,000.00	50	guests	200,000.00	14	56,000.00	12	48,000.00	12	48,000.00	12	48,000.00
54	Unforseen miscellaneous meals				75,000.00								75,000.00
55	Unforseen office supplies				175,000.00								175,000.00
TOTAL					752,500.00		128,700.00		120,600.00		132,600.00		370,600.00

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HON. ANNALIZA P. GONZALES-KWAN
 Municipal Mayor
 Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of _____ pages								
Department/ Office: <u>Municipal Vice Mayor's Office</u>					Regular	Contingency		Total	Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper (A4 Subs 20)	260.00	30	reams	7,800.00	10	2,600.00	10	2,600.00	10	2,600.00		
2	Ballpen (black)	10.00	60	pcs	600.00	30	300.00	30	300.00				
3	Brown Envelope(Long)	7.00	36	pcs	252.00	36	252.00						
4	Brown Envelope(short)	6.00	37	pcs	222.00	37	222.00						
5	Calculator	500.00	3	pcs	1,500.00	3	1,500.00						
6	Computer Ink#664C	380.00	5	pcs	1,900.00	2	760.00	2	760.00	1	380.00		
7	Computer Ink#664M	380.00	5	pcs	1,900.00	2	760.00	2	760.00	1	380.00		
8	Computer Ink#664Y	380.00	5	pcs	1,900.00	2	760.00	2	760.00	1	380.00		
9	Computer Ink#664 Black	380.00	7	pcs	2,660.00	2	760.00	2	760.00	3	1,140.00		
10	Correction Tape	40.00	36	pcs	1,440.00	10	400.00	10	400.00			16	640.00
11	DTR	32.00	5	pads	160.00	3	96.00			2	64.00		
12	Elmer's Glue(Big)	60.00	3	pcs	180.00	1	60.00	1	60.00	1	60.00		
13	Foldback Clip (Big)	7.00	51	pcs	357.00	51	357.00						
14	Mouse Pad	8.00	36	pcs	288.00	36	288.00						
15	Folder Short	6.00	36	pcs	216.00	36	216.00						
16	Mouse Pad	150.00	1	pcs	150.00	1	150.00						
17	Paper Clip (Big)	26.00	10	pcs	260.00	10	260.00						
18	Paper Fastener	50.00	2	bxs	100.00	2	100.00						
19	Plastic Envelope (Long)	20.00	36	pcs	720.00	36	720.00						
20	Record Book 500 pages	150.00	20	pcs	3,000.00	10	1,500.00	10	1,500.00				
21	Record Book 300 pages	120.00	21	pcs	2,520.00	10	1,200.00	11	1,320.00				
22	Scissors	40.00	10	pcs	400.00	5	200.00	5	200.00				
23	Scotch Tape	40.00	10	rolls	400.00	5	200.00	5	200.00				
24	Stapler#35	385.00	5	pcs	1,925.00	3	1,155.00	2	770.00				
25	Staple Wire #35	55.00	10	bxs	550.00	5	275.00	5	275.00				
TOTAL					31,400.00		15,091.00		10,665.00		5,004.00		640.00

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HON. VERONICA C. RAMIREZ

Municipal Vice Mayor

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 2 pages								
Department/ Office: Municipal Vice Mayor's Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Steadler	65.00	24	pcs	1,560.00	24	1,560.00						
27	Foldback Clip (small)	30.00	30	pcs	900.00	15	450.00	15	450.00				
28	Bond Paper (Long, Subs 20)	270.00	30	reams	8,100.00	15	4,050.00	15	4,050.00				
29	Bond Paper (Short, Subs 20)	250.00	30	reams	7,500.00	15	3,750.00	15	3,750.00				
30	Fuel, Oil(Synthetic) & Lubricants	700.00	24	liters	16,800.00	8	5,600.00	8	5,600.00	8	5,600.00		
31	Procurement, Repair & Maintenance of IT parts & accessories		10	units	150,000.00		37,500.00		37,500.00		37,500.00		37,500.00
32	Repair & Maintenance of Service Vehicles		7	pcs	150,000.00		37,500.00		37,500.00		37,500.00		37,500.00
33	Printing & Publication Expenses of Ordinances		3		200,000.00		200,000.00						
34	Laptop	50,000.00	1	unit	50,000.00	1	50,000.00						
35	Office Computer	30,000.00	1	set	30,000.00	1	30,000.00	Catering					
36	Catering Services for meals during sessions, meetings, conferences, public hearings				400,000.00		100,000.00		100,000.00		100,000.00		100,000.00
TOTAL					1,014,860.00		470,410.00		188,850.00		180,600.00		175,000.00

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HON. VERONICA C. RAMIREZ
Municipal Vice Mayor
Head of Department/Office

PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 3 pages								
Department/ Office: SB Office					Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper A4,subs 20	260.00	14	reams	3,640.00	14	3,640.00						
2	Ballpen Black	80.00	8	bxs	640.00	8	640.00						
3	Ballpen Black(Gel Pen)	300.00	1	box	300.00	1	300.00						
4	Box file Organizer	600.00	1	pc	600.00	1	600.00						
5	Calculator	300.00	3	pcs	900.00	3	900.00						
6	Computer Ink EPSON #664 black	475.00	4	pcs	1,900.00	4	1,900.00						
7	Computer Ink EPSON #664 Cyan	475.00	2	pcs	950.00	2	950.00						
8	Computer Ink EPSON #664 Magenta	475.00	2	pcs	950.00	2	950.00						
9	Computer Ink EPSON #664 Yellow	475.00	2	pcs	950.00	2	950.00						
10	Corrction Tape	35.00	16	pcs	560.00	16	560.00						
11	Cutter	60.00	1	pc	60.00	1	60.00						
12	Desk File Organizer	500.00	3	pcs	1,500.00	3	1,500.00						
13	DTR	20.00	10	pads	200.00	10	200.00						
14	Elmer's Glue Big	150.00	3	pcs	450.00	3	450.00						
15	Brown Envelope Long	6.00	66	pcs	396.00	66	396.00						
16	Brown Envelope Short	5.00	54	pcs	270.00	54	270.00						
17	Expanded Brown Envelope Long	20.00	37	pcs	740.00	37	740.00						
18	Foldback Clip Big	5.00	90	pcs	450.00	90	450.00						
19	Foldback Clip Small	30.00	25	bxs	750.00	25	750.00						
20	Folder Brown-Long	15.00	100	pcs	1,500.00	100	1,500.00						
21	Folder Brown-Short	12.00	69	pcs	828.00	69	828.00						
22	Monobloc	400.00	10	pcs	4,000.00	10	4,000.00						
23	Paper Clip Big	26.00	20	bxs	520.00	20	520.00						
24	Paper Clip Small	13.00	16	bxs	208.00	16	208.00						
25	Paper Fastener	50.00	4	bxs	200.00	4	200.00						
TOTAL					23,462.00		23,462.00						

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HON. VERONICA C. RAMIREZ
Municipal Vice Mayor
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 3 pages								
Department/ Office: SB Office					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Pentel Pen Broad Pilot	60.00	4	pcs	240.00	4	240.00						
27	Pentel Pen Fine Pilot	60.00	8	pcs	480.00	8	480.00						
28	Pentel Pen Ink Pilot-Black	80.00	2	pcs	160.00	2	160.00						
29	Pinking Shears	85.00	2	pcs	170.00	2	170.00						
30	Plastic Envelope Long	20.00	10	pcs	200.00	10	200.00						
31	Printer	9,000.00	1	unit	9,000.00	1	9,000.00						
32	Puncher-Big	150.00	3	pcs	450.00	3	450.00						
33	Record Book 500 leaves	84.00	4	pcs	336.00	4	336.00						
34	Record Book 300 leaves	77.00	6	pcs	462.00	6	462.00						
35	Record Book 150 leaves	60.00	6	pcs	360.00	6	360.00						
36	Ruler	15.00	4	pcs	60.00	4	60.00						
37	Scissors	50.00	2	pcs	100.00	2	100.00						
38	Scotch Tape	25.00	8	pcs	200.00	8	200.00						
39	Stapler Wire #10	15.00	3	bxs	45.00	3	45.00						
40	Stapler Wire #35	55.00	3	bxs	165.00	3	165.00						
41	Stapler #34	380.00	2	pcs	760.00	2	760.00						
42	Bond Paper, sub 20 long	280.00	12	reams	3,360.00	12	3,360.00						
43	Bond Paper, sub 20 short	230.00	10	reams	2,300.00	10	2,300.00						
44	Sports Uniform	900.00	17	pairs	15,300.00	17	15,300.00						
45	Handheld two-way Radio				90,000.00		90,000.00						
46	Catering Services for SK Federation Meeting(Meals,Snacks)				13,200.00		13,200.00						
47	Hotel Accomodation/Board & Lodging				7,000.00		7,000.00						
48	Sb Session Tables	6,200.00	11	pcs	68,200.00	11	68,200.00						
49	Sb Session low back Chairs	5,500.00	12	pcs	66,000.00	12	66,000.00						
50	Presiding Officer's Table	7,000.00	1	pcs	7,000.00	1	7,000.00						
TOTAL					285,548.00		285,548.00						

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HON. VERONICA C. RAMIREZ

Municipal Vice Mayor

Head of Department/Office

ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 3 of 3 pages								
Department/ Office: SB Office					Regular	Contingency	Total		Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	D I S T R I B U T I O N							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
51	Pedestal table Officer's	3,500.00	12	pcs	42,000.00	12	42,000.00						
52	Executive Table	9,000.00	1	pc	9,000.00	1	9,000.00						
53	Junior Executive Table	7,000.00	1	pc	7,000.00	1	7,000.00						
54	Swivel Chairs	4,000.00	10	pc	40,000.00			10	40,000.00				
TOTAL					98,000.00		58,000.00						

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HON. VERONICA C. RAMIREZ
Municipal Vice Mayor
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: Office of the SB Secretary					Regular	Contingency	Total		Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Air Freshner Lysol (Big)	210.00	2	pcs	420.00	1	210.00	1	210.00				
2	A4 Substance 20	260.00	20	reams	5,200.00	10	2,600.00	10	2,600.00				
3	Ballpen Black	80.00	2	bxs	160.00	1	80.00			1	80.00		
4	Battery Eveready AA size	23.00	25	pcs	575.00	12	276.00			13	299.00		
5	Battery Eveready 3A size	30.00	24	pcs	720.00	12	360.00			12	360.00		
6	Broom	150.00	5	pcs	750.00	3	450.00			2	300.00		
7	Cleaning Powder	120.00	4	doz	480.00	1	120.00	2	240.00	1	120.00		
8	Correction Tape	35.00	40	pcs	1,400.00	10	350.00	10	350.00	10	350.00	10	350.00
9	Dish Organizer & Utensils	1,000.00	1	pcs	1,000.00	1	1,000.00						
10	Desk File Organizer	300.00	4	pcs	1,200.00	4	1,200.00						
11	Domex (Big)	150.00	3	btls	450.00	1	150.00	1	150.00	1	150.00		
12	DTR	20.00	7	pads	140.00	7	140.00						
13	Dust pan	120.00	3	pcs	360.00	3	360.00						
14	Expanded Envelope Brown(Long)	20.00	30	pcs	600.00	10	200.00	10	200.00	10	200.00		
15	Extension Wire(5mtrs)	250.00	2	pcs	500.00	2	500.00						
16	Floor Mop	300.00	2	pcs	600.00	2	600.00						
17	Foldback Clip Big	5.00	80	pcs	400.00	40	200.00			40	200.00		
18	Foldback Clip Small	30.00	20	bxs	600.00	10	300.00			10	300.00		
19	Folder Long	7.00	20	pcs	140.00	20	140.00						
20	Folder Short	6.00	20	pcs	120.00	20	120.00						
21	Brown Envelope Long	6.00	20	pcs	120.00	20	120.00						
22	Brown Envelope Short	5.00	20	pcs	100.00	20	100.00						
23	Ink CISS #664 C	380.00	4	pcs	1,520.00	1	380.00	1	380.00	2	760.00		
24	Ink CISS #664 Y	380.00	4	pcs	1,520.00	1	380.00	1	380.00	2	760.00		
25	Ink CISS #664 M	380.00	4	pcs	1,520.00	1	380.00	1	380.00	2	760.00		
TOTAL					20,595.00		10,716.00		4,890.00		4,639.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

RECTITO A. MELQUIADES

SB Secretary

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____									Page <u>2</u> of 2 pages				
Department/ Office: Office of the SB Secretary					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Ink CISS #664-Black	380.00	5	pcs	1,900.00	2	760.00	3	1,140.00				
27	Masking Tape 1"	40.00	4	pcs	160.00	2	80.00			2	80.00		
28	Paper Clip Big(Insulated)	26.00	20	bxs	520.00	5	130.00	5	130.00	5	130.00	5	130.00
29	Paper Clip Small	20.00	20		400.00	5	100.00	5	100.00	5	100.00	5	100.00
30	Pencil	80.00	2	bxs	160.00	1	80.00			1	80.00		
31	Paper Towel	80.00	6	rolls	480.00	2	160.00	2	160.00	2	160.00		
32	Pentel Pen Black Pilot	60.00	4	pcs	240.00	4	240.00						
33	Pentel Pen Ink (Black)	85.00	2	btls	170.00	2	170.00						
34	Record Book 500 leaves	150.00	4	pcs	600.00	4	600.00						
35	Record Book 300 leaves	90.00	5	pcs	450.00	5	450.00						
36	Record Book 150 leaves	70.00	6	pcs	420.00	6	420.00						
37	Rubbing Alcohol Greencross(500ml)	90.00	7	btls	630.00	4	360.00			3	270.00		
38	Scotch Tape 1'	25.00	3	pcs	75.00	3	75.00						
39	Staple Wire#35	65.00	3	bxs	195.00	3	195.00						
40	Staple Wire#10	15.00	5	bxs	75.00	5	75.00						
41	Stapler #35	390.00	2	pcs	780.00	2	780.00						
42	Substace 20(long)	280.00	25	reams	7,000.00	10	2,800.00	10	2,800.00	5	1,400.00		
43	Substace 20(short)	230.00	25	reams	5,750.00	10	2,300.00	10	2,300.00	5	1,150.00		
44	Tissue Paper	25.00	20	rolls	500.00			20	500.00				
45	Computer Ink-GT52MOH54A-C	600.00	3	pcs	1,800.00	2	1,200.00			1	600.00		
46	Computer Ink-GT52MOH55A-M	600.00	3	pcs	1,800.00	2	1,200.00			1	600.00		
47	Computer Ink-GT52MOH56A-Y	600.00	3	pcs	1,800.00	2	1,200.00			1	600.00		
48	Computer Ink- GT51XLX4E40A-B	700.00	5	pcs	3,500.00	2	1,400.00	2	1,400.00	1	700.00		
49	Publication of Ordinance	40,000.00	3		120,000.00	3	120,000.00						
50	Printer All in One	9,950.00	1	set	9,950.00					1	9,950.00		
51	Catering Services for PLEASES Meeting		30	heads	10,000.00	30	10,000.00						
TOTAL					169,355.00		144,775.00		8,530.00		15,820.00		230.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

RECTITO A. MELQUIADES

SB Secretary

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: Municipal Budget Office					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper (Subs 20, 70gsm)-Long	260.00	20	reams	5,200.00	5	1,300.00	5	1,300.00	5	1,300.00	5	1,300.00
2	Bond Paper (Subs 20, 70gsm)-Short	228.00	6	reams	1,368.00	2	456.00	2	456.00	2	456.00		
3	Bond Paper (Subs 20, 70gsm) A4	240.00	20	reams	4,800.00	5	1,200.00	5	1,200.00	5	1,200.00	5	1,200.00
4	Folder(long)	7.00	50	pcs	350.00	25	175.00			25	175.00		
5	Staple Wire #35	55.00	2	bxs	110.00			2	110.00				
6	Mechanical Pencil	35.00	4	pcs	140.00	4	140.00						
7	Pentel Pen Pilot(permanent marker,black,red)	45.00	4	pcs	180.00	2	90.00	2	90.00				
8	Ballpen	6.00	24	pcs	144.00	6	36.00	6	36.00	6	36.00	6	36.00
9	Sign Pen .05	26.00	4	pcs	104.00	4	104.00						
10	Record book 500 pages	110.00	5	pcs	550.00	3	330.00			2	220.00		
11	Record book 150 pages	70.00	10	pcs	700.00					10	700.00		
12	Highlighter Pen, pink	55.00	4	pcs	220.00	4	220.00						
13	Correction Tape, 8m	33.00	12	pcs	396.00	4	132.00	4	132.00	4	132.00		
14	Calculator 12 digits	600.00	3	pcs	1,800.00	3	1,800.00						
15	Epson Ink #003 BCYM	351.00	4	btls	1,404.00	4	1,404.00						
16	Epson T664	351.00	4	btls	1,404.00	4	1,404.00						
17	Brother Ink,LC539XL-Black	500.00	2	btls	1,000.00			2	1,000.00				
18	Tissue Paper, 2 ply	15.00	10	rolls	150.00	5	75.00			5	75.00		
19	Ethyl Alcohol 70%, 500ml	95.00	3	btls	285.00					3	285.00		
20	DTR	20.00	5	pads	100.00	5	100.00						
21	Internet Broadband	2,000.00	1	unit	2,000.00	1	2,000.00						
22	External Memory,TB	3,600.00	1	unit	3,600.00	1	3,600.00						
23	USB Flashdrive, 16gb	390.00	5	pcs	1,950.00	5	1,950.00						
24	UPS	2,500.00	1	unit	2,500.00	1	2,500.00						
25	Binder Clip, 32mm	35.00	10	bxs	350.00	10	350.00						
TOTAL					30,805.00		19,366.00						

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ESPERANZA G. COTIN

Municipal Budget Officer

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____													Page 2 of 2 pages	
Department/ Office: Municipal Budget Office					Regular	Contingency		Total		Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
26	Scotch Tape 1"	30.00	5	rolls	150.00	5	150.00							
27	Masking Tape1"	30.00	5	rolls	150.00	5	150.00							
28	Paper Fastener, vinyl	30.00	3	bxs	90.00	3	90.00							
29	Photo Copying Services	2.00	5000	copies	10,000.00			2500	5,000.00	1250	2,500.00	1250	2,500.00	
30	Resograph Services	2.00	5000	copies	10,000.00			2500	5,000.00	1250	2,500.00	1250	2,500.00	
31	Ring Binder Services	100.00	75	pcs	7,500.00			50	5,000.00	25	2,500.00			
32	Paste/Glue	60.00	2	pcs	120.00			2	120.00					
33	Paper Clip-vinyl-Jumbo	55.00	4	bxs	220.00			4	220.00					
34	Scissors, Big	60.00	2	pcs	120.00			2	120.00					
35	Wall Clock	500.00	2	pcs	1,000.00			2	1,000.00					
This is to certify that the above procurement plan is in accordance with the objective of this Office.														
	ESPERANZA G. COTIN													
	Municipal Budget Officer													
	Head of Department/Office													
TOTAL					29,350.00		390.00		16,460.00		7,500.00		5,000.00	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

HON. ANNALIZA P. GONZALES-KWAN

Municipal Mayor
Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guianan, E. Samar

Plan Control No. _____									Page 1 of 2 pages				
Department/ Office: Mun. Planning & Dev't Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper long, subs 20	250.00	12	reams	3,000.00	4	1,000.00	1	250.00	4	1,000.00	3	750.00
2	Bond Paper short, subs 20	240.00	12	reams	2,880.00	4	960.00	1	240.00	4	960.00	3	720.00
3	Bond Paper A4	250.00	12	reams	3,000.00	5	1,250.00			5	1,250.00	2	500.00
4	Computer Ink(B)LC539XL-Brother	700.00	4	bxs	2,800.00	2		1	700.00			1	700.00
5	Computer Ink-LC535XL-Cyan	650.00	4	bxs	2,600.00	2	1,300.00	1	650.00			1	650.00
6	Computer Ink-LC535XL-Yellow	650.00	4	bxs	2,600.00	2	1,300.00	1	650.00			1	650.00
7	Computer Ink-LC535XL-Magenta	650.00	4	bxs	2,600.00	2	1,300.00					2	1,300.00
8	Folder Long White	8.00	50	pcs	400.00	25	200.00			25	200.00		
9	Record Book 150pages	95.00	5	pcs	475.00			2	190.00	1	95.00	2	190.00
10	Staple Wire #35	55.00	4	bxs	220.00	2	110.00			1	55.00	1	55.00
11	Mini Paper Clip	240.00	2	bxs	480.00	1	240.00					1	240.00
12	Ball Pen My gel .05	35.00	6	pcs	210.00	3	105.00			3	105.00		
13	Ethyl Alcohol 70%	80.00	4	btls	320.00	2	160.00					2	160.00
14	Kitchen Towel	65.00	6	rolls	390.00	3	195.00			3	195.00		
15	Toile Paper 2 Ply	25.00	12	rolls	300.00	6	150.00			6	150.00		
16	Ma+B23:D27sKing Tape 1"	35.00	6	rolls	210.00	3	105.00					3	105.00
17	Refill My gel 0.5	45.00	6	pcs	270.00	3	135.00			3	135.00		
18	Correction Tape	45.00	12	pcs	540.00	6	270.00	3	135.00			3	135.00
19	Broom	150.00	2	pcs	300.00	1	150.00					1	150.00
20	Trashcan Small	100.00	2	pcs	200.00	2	200.00						
21	USB 64GB	900.00	15	pcs	13,500.00			5	4,500.00	3	2,700.00	7	6,300.00
22	Computer Ink EPSON 664/L120-Black	350.00	5	btls	1,750.00	2	700.00	2	700.00			1	350.00
23	Computer Ink EPSON 664/L120-Cyan	350.00	5	btls	1,750.00	2	700.00	2	700.00			1	350.00
24	Computer Ink EPSON 664/L120-Yellow	350.00	5	btls	1,750.00	2	700.00	2	700.00			1	350.00
25	Computer Ink EPSON 664/L120-Magenta	350.00	5	btls	1,750.00	2	700.00	2	700.00			1	350.00
TOTAL					44,295.00		11,930.00		10,115.00		6,845.00		14,005.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

MA. NENITA S. ECLEO
MPDC

Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guian, E. Samar

Plan Control No. _____					Page 2 of 2 pages								
Department/ Office: Mun. Planning & Dev't Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Floor Mat	150.00	1	pc	150.00	1	150.00						
27	DTR	25.00	4	pads	100.00	4	100.00						
28	SD Card Camera	1,200.00	1	pc	1,200.00	1	1,200.00						
29	Battery AA	575.00	1	bx	575.00			1	575.00				
30	SD Card Micro	500.00	2	pcs	1,000.00	2	1,000.00						
31	Bookbinding Services & Reproduction	150.00	45	copies	6,750.00	45	6,750.00						
32	Paper Fastener(vinyl)	50.00	1	bx	50.00	1	50.00						
33	Computer Ink GT56A-Yellow	600.00	2	btls	1,200.00			1	600.00	1	600.00		
34	Computer Ink GT54A-Cyan	600.00	2	btls	1,200.00			1	600.00	1	600.00		
35	Computer Ink GT55A-Magenta	600.00	2	btls	1,200.00			1	600.00	1	600.00		
36	Computer Ink X4E40A-Black-GT51XL	700.00	2	btls	1,400.00			1	700.00	1	700.00		
37	Power Bank 10,000 ma	1,500.00	15	pcs	22,500.00					8	12,000.00	7	10,500.00
38	Aircon(non-inverted)	35,000.00	1	unit	35,000.00	1	35,000.00						
39	Laptop Skin/Sleeve	2,000.00	1	unit	2,000.00			1	2,000.00				
40	Wireless Printer Ink Tank(CISS)A-4 Multi-Function	9,000.00	1	unit	9,000.00	1	9,000.00						
41	Microphone	2,500.00	1	pc	2,500.00	1	2,500.00						
42	Wife Unit/Load	3,000.00	1	unit	3,000.00	1	3,000.00						
43	Repair of Office Equipments	10,000.00			10,000.00						10,000.00		
44	Office Improvement	15,000.00			15,000.00						15,000.00		
45	Tinted Glass for Conference Table	2,500.00	1	pc	2,500.00	1	2,500.00						
46	Table w/ top glass (tinted)	15,000.00	1	set	15,000.00	1	15,000.00						
47	Furniture & Fixture	52,000.00			52,000.00		52,000.00						
48	Unforseen Supplies	20,000.00			20,000.00		20,000.00						
49	Catering Services for trainings, meetings & orientations	350.00	660	heads	231,000.00			400	140,000.00			260	91,000.00
50													
TOTAL					434,325.00		148,250.00		145,075.00		39,500.00		101,500.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

MA. NENITA S. ECLEO
MPDC

Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guian, E. Samar

Plan Control No. _____									Page 1 of 2 pages				
Department/ Office: Mun. Accounting Office					Regular	Contingency		Total		Date Submitted:			
Item No	DESCRIPTION	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper A4 subs 20	260.00	96	reams	24,960.00	30	7,800.00	20	5,200.00	30	7,800.00	16	4,160.00
2	Bond Paper Legal subs 20	280.00	40	reams	11,200.00	10	2,800.00	10	2,800.00	10	2,800.00	10	2,800.00
3	Sign Pen	90.00	30	boxes	2,700.00	10	900.00	10	900.00	10	900.00		
4	Ballpen - Black	168.00	30	boxes	5,040.00	10	1,680.00	10	1,680.00	10	1,680.00		
5	Scotchtape 1"	30.00	20	rolls	600.00	5	150.00	5	150.00	5	150.00	5	150.00
6	Correction Pen	35.00	30	pcs	1,050.00	10	350.00	10	350.00	10	350.00		
7	Staple Wire #35	65.00	10	boxes	650.00	5	325.00	5	325.00				
8	Pencil	80.00	5	boxes	400.00	2	160.00	2	160.00	1	80.00		
9	Folder Long	8.00	900	pcs	7,200.00	300	2,400.00	200	200.00	200	1,600.00	200	1,600.00
10	Folder Short	6.00	200	pcs	1,200.00	100	600.00	100	600.00				
11	Mailing Envelope Long	1.00	200	pcs	200.00	100	100.00	100	100.00				
12	Brown Envelope Short	6.00	500	pcs	3,000.00	300	1,800.00	200	1,200.00				
13	Brown Envelope Long	8.00	500	pcs	4,000.00	300	2,400.00	200	1,600.00				
14	Tissue Paper(2 ply)	20.00	120	rolls	2,400.00	40	800.00	20	400.00	40	800.00	20	400.00
15	Marking Pen	48.00	50	pcs	2,400.00	20	960.00	10	480.00	10	48.00	10	480.00
16	Rubbing Alcohol-Large	100.00	40	btls	4,000.00	10	1,000.00	10	1,000.00	10	1,000.00	10	1,000.00
17	Masking Tape 1"	30.00	10	rolls	300.00	5	150.00	5	150.00				
18	Masking Tape 2"	40.00	5	rolls	200.00	2	80.00	3	120.00				
19	Packaging Tape 2"	85.00	20	rolls	1,700.00	5	425.00	5	425.00	5	425.00	5	425.00
20	Risograph of various forms	2.00	500	sheets	1,000.00	300	600.00			200	400.00		
21	Photocopy of various documents	2.00	3000	sheets	6,000.00	600	1,200.00	600	1,200.00	1200	2,400.00	600	1,200.00
22	HP Printer Ink 678-Black	400.00	30	pcs	12,000.00	10	4,000.00	5	2,000.00	10	4,000.00	5	2,000.00
23	HP Printer Ink 678-Colored	400.00	20	pcs	8,000.00	5	2,000.00	5	2,000.00	5	2,000.00	5	2,000.00
24	Brother Ink Refill Black T800W	450.00	8	btls	3,600.00	4	1,800.00	2	900.00	2	900.00		
25	Brother Ink Refill Magenta T800W	450.00	5	btls	2,250.00	2	900.00	2	900.00	1	450.00		
TOTAL					106,050.00		35,380.00		24,840.00		27,783.00		16,215.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ADRIAN E. BERNARDO
Municipal Accountant
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____						Page 2 of 2 pages							
Department/ Office: Mun. Accounting Office						Regular	Contingency	Total	Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Brother Ink Refill Cyan T800W	450.00	5	btls	2,250.00	2	900.00	2	900.00	1	450.00		
27	Brother Ink Refill Cyan T800W	450.00	5	btls	2,250.00	2	900.00	2	900.00	1	450.00		
28	Record Book - 300 pages	150.00	12	pcs	1,800.00	10	1,500.00	2	300.00				
29	Rubberband -large	40.00	6	bxs	240.00	2	80.00	2	80.00	2	80.00		
30	Paper Fastener(Plastc coated)	60.00	6	bxs	360.00	2	120.00	2	120.00	2	120.00		
31	Paper Clips(Large/Plastic)	15.00	6	bxs	90.00	2	30.00	2	30.00	2	30.00		
32	Staple Remover	20.00	6	pcs	120.00	6	120.00						
33	Solar Calculator	500.00	10	pcs	5,000.00	10	5,000.00						
34	Trashbin	200.00	6	pcs	1,200.00	6	1,200.00						
35	Wall Clock	500.00	1	pcs	500.00	1	500.00						
36	Document Binder/ Filer	7.00	100	pcs	700.00	100	700.00						
37	Empty Sacks	5.00	30	pcs	150.00	10	50.00	10	50.00	10	50.00		
38	Stapler	250.00	6	pcs	1,500.00	6	1,500.00						
39	Rope Straw	80.00	2	rolls	160.00	1	80.00	1	80.00				
40	Document Binder	2,630.00	1	unit	2,630.00								
41	Desktop Computer	50,000.00	1	unit	50,000.00	1	50,000.00						
42	Furnitures & Fixtures	240,000.00	1	set	240,000.00								
TOTAL					308,950.00		62,680.00		2,460.00		1,180.00		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ADRIAN E. BERNARDO
Municipal Accountant
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: Mun. Assessor's Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Short subs 20	290.00	60	reams	17,400.00	30	8,700.00	30	900.00				
2	Bond Paper Long subs 20	300.00	20	reams	6,000.00	10	3,000.00	10	3,000.00				
3	Bond Paper A3	600.00	6	reams	3,600.00	3	1,800.00	3	1,800.00				
4	Paste	150.00	2	jars	300.00	1	150.00	1	150.00				
5	Staple Wire #35	150.00	3	bxs	450.00	2	300.00			1	150.00		
6	Stapler	500.00	3	pcs	1,500.00	3	1,500.00						
7	Rubbing Alcohol-Big	1,320.00	2	doz	2,640.00	1	1,320.00			1	1,320.00		
8	Ballpen Black(Faber Castel)	180.00	6	doz	1,080.00	2	360.00	2	360.00	2	360.00		
9	Ballpen Black My Gel 0.5	540.00	2	doz	1,080.00	1	540.00			1	540.00		
10	Record Book 500 pages	300.00	3	pcs	900.00	3	900.00						
11	Samping Pad -Big	400.00	1	pcs	400.00	1	400.00						
12	Stamp Pad Ink(violet 300ml)	350.00	2	btls	700.00	1	350.00			1	350.00		
13	Correction Tape	720.00	2	doz	1,440.00	1	720.00	1	720.00				
14	Mechanical Pencil 0.5	150.00	4	pcs	600.00	4	600.00						
15	Paper Fastener plastic	125.00	2	bxs	250.00	1	125.00	1	125.00				
16	Pen Highlighter Stabilo	115.00	6	pcs	690.00	3	345.00			3	345.00		
17	Brown Envelope Long	120.00	2	doz	240.00	2	240.00						
18	Brown Envelope Short	108.00	2	doz	216.00	2	216.00						
19	Expanded Plastic Envelope Long	130.00	9	pcs	1,170.00	9	1,170.00						
20	Dust Pan	180.00	1	pcs	180.00	1	180.00						
21	Soft Broom	170.00	2	pcs	340.00	1	170.00			1	170.00		
22	Folder Long	144.00	8	doz	1,152.00	8	1,152.00						
23	Folder Short	120.00	2	doz	240.00	2	240.00						
24	Masking Tape 3"	1,200.00	2	doz	2,400.00	2	2,400.00						
25	Scotch Tape 2"	1,641.00	2	doz	3,282.00	2	3,282.00						
TOTAL					48,250.00		30,160.00		7,055.00		3,235.00		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. JOSELITO G. BAES
Municipal Assessor
Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guianan, E. Samar

Plan Control No. _____					Page 2 of 2 pages								
Department/ Office: Mun. Assessor's Office					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Calculator 12 digits	600.00	2	pcs	1,200.00	2	1,200.00						
27	Book Cover Bolts & Knots	300.00	126	pcs	37,800.00	126	37,800.00						
28	Continous Ink EPSON Black	600.00	40	btls	24,000.00	15	9,000.00	15	9,000.00	15	9,000.00		
29	Continous Ink EPSON Magenta Red #664	600.00	8	btls	4,800.00	3	1,800.00	3	1,800.00	2	1,800.00		
30	Continous Ink EPSON Cyan Blue #664	600.00	8	btls	4,800.00	3	1,800.00	3	1,800.00	2	1,200.00		
31	Continous Ink EPSON Yellow #664	600.00	8	btls	4,800.00	3	1,800.00	3	1,800.00	2	1,200.00		
32	Data Rack 2 Layers	640.00	10	pcs	6,400.00	10	6,400.00						
33	Floor Map	750.00	1	pcs	750.00	1	750.00						
34	Desktop Computer i5 Acer	65,000.00	2	unit	130,000.00	2	130,000.00						
35	Bashar Steel Cabinet w/ Glassdoor	16,500.00	3	pcs	49,500.00	3	49,500.00						
36	Steel Cabinet	7,500.00	1	unit	7,500.00								
37	Unforseen Purchases	87,500.00			87,500.00		21,875.00		21,875.00		21,875.00		21,875.00
38													
39													
40													
41													
42													
43													
44													
45													
46													
47													
48													
49													
50													
TOTAL					359,050.00		261,925.00		36,275.00		35,075.00		21,875.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. JOSELITO G. BAES
 Municipal Assessor
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: Mun. Engineering Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Short subs 20	240.00	11	reams	2,640.00			5	1,200.00	2	480.00	4	960.00
2	Bond Paper Long subs 20	260.00	10	reams	2,600.00			4	1,040.00	2	520.00	4	1,040.00
3	Bond Paper A4	250.00	8	reams	2,000.00			4	1,000.00	2	500.00	2	500.00
4	Elmer's Glue	150.00	9	btls	1,350.00			3	450.00	3	450.00	3	450.00
5	Staple Wire #35	65.00	3	bxs	195.00			2	130.00	1	65.00		
6	Risograph Services(long)	420.00	18	reams	7,560.00			13	5,460.00	5	2,100.00		
7	Rubbing Alcohol-Big	110.00	4	btls	440.00			2	220.00	2	220.00		
8	Ballpen Black	7.00	45	pcs	315.00	15	105.00	15	105.00	15	105.00		
9	Risograph Services(Short)	400.00	8	reams	3,200.00	2	800.00	6	2,400.00				
10	Record Book 500 pages	175.00	7	pcs	1,225.00	3	525.00					4	700.00
11	Computer Ink LC539XL Brother-Black	750.00	6	pcs	4,500.00			3	2,250.00	3	2,250.00		
12	Computer Ink LC539XL Brother-Colored	600.00	6	pcs	3,600.00	3	1,800.00			3	1,800.00		
13	Correction Tape	35.00	10	pcs	350.00			4	140.00			6	210.00
14	Pencil	80.00	3	bxs	240.00			1	80.00	2	160.00		
15	Paper Fastener plastic	60.00	2	bxs	120.00			2	120.00				
16	Pentel Ped Broad	60.00	3	pcs	180.00	1	60.00	2	120.00				
17	Folder Long	8.00	50	pcs	400.00	15	120.00			35	280.00		
18	Folder Shot	6.00	20	pcs	120.00	10	60.00	10	60.00				
19	Sliding Folder Long-Clear	30.00	40	pcs	1,200.00	20	600.00	20	600.00				
20	Sliding Folder Short-Clear	25.00	15	pcs	375.00	10	250.00	5	125.00				
21	DTR	20.00	4	pads	80.00			2	40.00	2	40.00		
22	Load Signal	400.00	12	cards	4,800.00	3	1,200.00	3	1,200.00	3	1,200.00	3	1,200.00
23	Mineral Water	35.00	24	jugs	840.00	6	210.00	6	210.00	6	210.00	6	210.00
24	Printer EPSON (3n1)	10,000.00	1	unit	10,000.00	1	10,000.00						
25	White-Out	50.00	10	btls	500.00			6	300.00	4	200.00		
TOTAL					48,830.00		15,730.00		17,250.00		10,580.00		5,270.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. RENZIE JAY BAGOYORO
 OIC-Municipal Engineer
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 3 pages								
Department/ Office: Mun. Engineering Office					Regular	Contingency	Total		Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Computer Ink EPSON Black	500.00	6	pcs	3,000.00	1	500.00	3	1,500.00			2	1,000.00
27	Computer Ink EPSON Yellow,Red, Blue	500.00	12	pcs	6,000.00	3	1,500.00	3	1,500.00	3	1,500.00	3	1,500.00
28	Typewriter Ribbon	35.00	2	pcs	70.00			1	35.00			1	35.00
29	Paper Clips(coated)-small	30.00	2	bxs	60.00			2	60.00				
30	Binder Clip-medium	40.00	3	bxs	120.00			3	120.00				
31	Scotch Tape 1"	30.00	4	rolls	120.00			2	60.00	2	60.00		
32	Masking Tape 1"	30.00	4	rolls	120.00			2	60.00	2	60.00		
33	Toilet Paper 2 ply	20.00	6	rolls	120.00			6	120.00				
34	Cutter w/ Blade	30.00	4	sets	120.00	2	60.00			2	60.00		
35	Clamp Meter	790.00	1	pc	790.00					1	790.00		
36	Post Belt	650.00	1	pc	650.00					1	650.00		
37	Unforeseen Supplies				20,000.00		5,000.00		5,000.00		5,000.00		5,000.00
38	Fuel, Oil, and Lubricants				250,000.00		62,500.00		63,500.00		62,500.00		62,500.00
39	Postage and Deliveries				10,000.00		2,500.00		2,500.00		2,500.00		2,500.00
40	Telephone Expense-Mobile				30,000.00				15,000.00		7,500.00		7,500.00
41	Repair& Maintenance-Office Equipment/IT Equipment				150,000.00		37,500.00		37,500.00		37,500.00		37,500.00
42	Desilting/Declogging of Drainage				1,000,000.00				1,000,000.00				
43	Repair/Rehab. Of Drainage				1,000,000.00				1,000,000.00				
44	Construction/Continuation of Drainage				5,000,000.00						5,000,000.00		
45	Road Maintenance/Repair/Reblocking/Concreting				5,000,000.00						5,000,000.00		
46	Road Widening				1,000,000.00						1,000,000.00		
47	Circumferential Road(Manicani,Homonhon & Tuababo Is				10,000,000.00				10,000,000.00				
48	Road Safety(Fabrication & Installation of Traffic/Rd Signages				200,000.00				200,000.00				
49	Repair & Maintenance of Public Plaza,Parks & Monuments				500,000.00						500,000.00		
50	Repair & Maintenance of Market Buildings				1,000,000.00						1,000,000.00		
TOTAL					25,171,170.00		109,560.00		12,326,955.00		12,618,120.00		117,535.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. RENZIE JAY BAGAYORO

OIC-Municipal Engineer

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guivan, E. Samar

Plan Control No. _____			Regular				Contingency		Total		Page 3 of 3 pages			
Department/ Office: Mun. Engineering Office			Regular				Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
51	Repair and Maintenance of Slaughterhouse				1,000,000.00						1,000,000.00			
52	Repair and Maintenance of Gymnasium				1,000,000.00						1,000,000.00			
53	Repair and Maintenance of Rural Health Center				1,000,000.00				1,000,000.00					
54	Repair and Maintenance of Municipal Building				500,000.00				500,000.00					
55	Repair and Maintenance of Sirungan Ha Guivan				1,000,000.00				1,000,000.00					
56	Repair and Maintenance of Boat Garage				1,000,000.00				1,000,000.00					
57	Repair and Maintenance of Fish Landing				400,000.00		400,000.00							
58	Repair and Maintenance of Motor Pole at Mun. Bldg ground				1,500,000.00		1,500,000.00							
59	Repair and Maintenance of Elect'l System of Mun. Bldg				500,000.00		500,000.00							
60	Construction of Motorpole at Dumpsite				500,000.00		500,000.00							
61	Construction of MEO Storage/Tool Room(4x5)				500,000.00		500,000.00							
62	Construction of STP Cover at Brgy 6				500,000.00				500,000.00					
63	Construction of Munlti-Purpose Bldg(2 covered Courts)				10,000,000.00				10,000,000.00					
64	Construction of Food Court(Public Market)				4,000,000.00				4,000,000.00					
65	Construction of Fruit & Vegetables Stalls/Buildings				2,000,000.00						2,000,000.00			
66	Construction of Concrete Perimeters fence(Mun. Bldg)				1,000,000.00						1,000,000.00			
67	Procurement of vehicle for monitoring/inspection				2,000,000.00		2,000,000.00							
68	Procurement of Personal Protective Equipment(PPE)				500,000.00		500,000.00							
TOTAL					28,900,000.00		5,900,000.00		18,000,000.00		5,000,000.00		-	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ENGR. RENZIE JAY BAGAYORO

OIC-Municipal Engineer

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: Mun. Civil Registrar's Office					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Short subs 20	225.00	40	reams	9,000.00	10	2,250.00	10	2,250.00	10	2,250.00	10	2,250.00
2	Bond Paper Long subs 20	265.00	60	reams	15,900.00	15	3,975.00	15	3,975.00	15	3,975.00	15	3,975.00
3	Bond Paper A4	265.00	1	ream	265.00	1	265.00						
4	Staple Wire #35	55.00	10	bxs	550.00	4	220.00	2	110.00	2	110.00	2	110.00
5	Stapler #35	250.00	3	pcs	750.00	3	750.00						
6	Computer Ink(B)EPSONL3110	550.00	14	pcs	7,700.00	4	2,200.00	3	1,650.00	4	2,200.00	3	1,650.00
7	Computer Ink(Colored)EPSONL3110	550.00	6	pcs	3,300.00	3	1,650.00			3	1,650.00		
8	Ballpen Red	75.00	1	doz	75.00	1	75.00						
9	My gel Black(0.5)	480.00	1	doz	480.00	1	480.00						
10	My gel Blackrefill (0.5)	25.00	2	doz	50.00	1	25.00			1	25.00		
11	Folder Long	72.00	8	doz	576.00	2	144.00	2	144.00	2	144.00	2	144.00
12	Record Book 500 Leaves	100.00	12	pcs	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00
13	Correction Tape	480.00	4	doz	1,920.00	4	1,920.00						
14	Index Card 1/2	0.50	10000	pcs	5,000.00	5000	2,500.00			5000	2,500.00		
15	Paper Fastener plastic	40.00	4	bxs	160.00	1	40.00	1	40.00	1	40.00	1	40.00
16	Correction Fluid	40.00	12	btls	480.00	3	120.00	3	120.00	3	120.00	3	120.00
17	Mailing Envelope long(W)	360.00	2	bxs	720.00	1	360.00			1	360.00		
18	Carbon Paper Long	750.00	5	bxs	3,750.00	3	2,250.00			2	1,500.00		
11	Stamping Pad #2	130.00	2	pcs	260.00	1	130.00			1	130.00		
20	Stamping Pad Ink	100.00	2	pcs	200.00	1	100.00			1	100.00		
21	DTR	30.00	5	pads	150.00	3	90.00			2	60.00		
22	Mun Form No. 102 COLB	305.00	18	pads	5,490.00	6	1,830.00	4	1,220.00	4	1,220.00	4	1,220.00
23	Mun Form No. 103 COD	305.00	8	pads	2,440.00	4	1,220.00			4	1,220.00		
24	Mun Form No. 97 COM	305.00	8	pads	2,440.00	4	1,220.00			4	1,220.00		
25	Long Brown Envelope	160.00	6	doz	960.00	3	480.00			3	480.00		
TOTAL					63,816.00		24,594.00		9,809.00		19,604.00		9,809.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ESTER R. GERMINAL

Municipal Civil Registrar

Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 2 pages								
Department/ Office: Mun. Civil Registrar's Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Calculator	250.00	4	pcs	1,000.00	4	1,000.00						
27	Book Cover w/ Screw	250.00	90	pcs	22,500.00	25	6,250.00	25	6,250.00	20	5,000.00	20	5,000.00
28	Paper Clip Plastic(Big)	28.00	12	bxs	336.00	6	168.00			6	168.00		
29	Scissors	55.00	4	pcs	220.00	4	220.00						
30	Typewriter Ribbon	45.00	24	pcs	1,080.00	6	270.00	6	270.00	6	270.00	6	270.00
31	Staple Remover	20.00	4	pcs	80.00	2	40.00			2	40.00		
32	Toilet Paper (2 ply)	50.00	48	rolls	2,400.00	12	600.00	12	600.00	12	600.00	12	600.00
33	Masking Tape 2"	45.00	5	rolls	225.00	3	135.00			2	90.00		
34	Scotch Tape 1 1/2"	35.00	5	rolls	175.00	3	105.00			2	70.00		
35	Trashcan small size	85.00	2	pcs	170.00	4	340.00						
36	Trashcan big size	120.00	2	pcs	240.00	2	240.00						
37	Soft Broom	120.00	2	pcs	240.00	1	120.00			1	120.00		
38	Rubbing Alcohol	60.00	24	btls	1,440.00	6	360.00	6	360.00	6	360.00	6	360.00
39	Floor Map	300.00	2	pcs	600.00	1	300.00			1	300.00		
40	UPS (File Server)	70,000.00	1	unit	70,000.00	1	70,000.00						
41	Computer Desktop w/ Printer & Table	26,666.67	3	units	80,000.00	3	80,000.00						
42	Digital Camera	10,000.00	1	unit	10,000.00	1	10,000.00						
43	Steel Cabinet	20,000.00	1	pcs	20,000.00	1	20,000.00						
44													
45													
46													
47													
48													
49													
50													
TOTAL					210,706.00		190,148.00		7,480.00		7,018.00		6,230.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ESTER R. GERMINAL
Municipal Civil Registrar
Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: Mun. Civil Registrar's Office					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Short subs 20	225.00	40	reams	9,000.00	10	2,250.00	10	2,250.00	10	2,250.00	10	2,250.00
2	Bond Paper Long subs 20	265.00	60	reams	15,900.00	15	3,975.00	15	3,975.00	15	3,975.00	15	3,975.00
3	Bond Paper A4	265.00	1	ream	265.00	1	265.00						
4	Staple Wire #35	55.00	10	bxs	550.00	4	220.00	2	110.00	2	110.00	2	110.00
5	Stapler #35	250.00	3	pcs	750.00	3	750.00						
6	Computer Ink(B)EPSONL3110	550.00	14	pcs	7,700.00	4	2,200.00	3	1,650.00	4	2,200.00	3	1,650.00
7	Computer Ink(Colored)EPSONL3110	550.00	6	pcs	3,300.00	3	1,650.00			3	1,650.00		
8	Ballpen Red	75.00	1	doz	75.00	1	75.00						
9	My gel Black(0.5)	480.00	1	doz	480.00	1	480.00						
10	My gel Blackrefill (0.5)	25.00	2	doz	50.00	1	25.00			1	25.00		
11	Folder Long	72.00	8	doz	576.00	2	144.00	2	144.00	2	144.00	2	144.00
12	Record Book 500 Leaves	100.00	12	pcs	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00
13	Correction Tape	480.00	4	doz	1,920.00	4	1,920.00						
14	Index Card 1/2	0.50	10000	pcs	5,000.00	5000	2,500.00			5000	2,500.00		
15	Paper Fastener plastic	40.00	4	bxs	160.00	1	40.00	1	40.00	1	40.00	1	40.00
16	Correction Fluid	40.00	12	btls	480.00	3	120.00	3	120.00	3	120.00	3	120.00
17	Mailing Envelope long(W)	360.00	2	bxs	720.00	1	360.00			1	360.00		
18	Carbon Paper Long	750.00	5	bxs	3,750.00	3	2,250.00			2	1,500.00		
11	Stamping Pad #2	130.00	2	pcs	260.00	1	130.00			1	130.00		
20	Stamping Pad Ink	100.00	2	pcs	200.00	1	100.00			1	100.00		
21	DTR	30.00	5	pads	150.00	3	90.00			2	60.00		
22	Mun Form No. 102 COLB	305.00	18	pads	5,490.00	6	1,830.00	4	1,220.00	4	1,220.00	4	1,220.00
23	Mun Form No. 103 COD	305.00	8	pads	2,440.00	4	1,220.00			4	1,220.00		
24	Mun Form No. 97 COM	305.00	8	pads	2,440.00	4	1,220.00			4	1,220.00		
25	Long Brown Envelope	160.00	6	doz	960.00	3	480.00			3	480.00		
TOTAL					63,816.00		24,594.00		9,809.00		19,604.00		9,809.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ESTER R. GERMINAL
Municipal Civil Registrar
Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: Mun. Treasurer's Office					Regular	Contingency	Total		Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Short subs 20	210.00	80	reams	16,800.00	10	2,100.00	10	2,100.00	10	2,100.00	10	2,100.00
2	Bond Paper Long subs 20	250.00	60	reams	15,000.00	15	3,750.00	15	3,750.00	15	3,750.00	15	3,750.00
3	Pantum Toner Cartridge	2,680.00	4	pcs	10,720.00			2	5,360.00			2	5,360.00
4	Ribbon Cartridge	350.00	6	pcs	2,100.00	3	1,050.00						
5	Epson Ink-Black	420.00	6	btls	2,520.00	3	1,260.00			3	1,260.00		
6	Epson Ink-Yellow	420.00	4	btls	1,680.00	2	840.00			2	840.00		
7	Epson Ink-Magenta	420.00	4	btls	1,680.00	2	840.00			2	840.00		
8	Epson Ink-Cyan	420.00	4	btls	1,680.00	2	840.00			2	840.00		
9	Stapler No. 35	380.00	15	pcs	5,700.00	15	5,700.00						
10	Stapler Wire No. 35	55.00	15	bxs	825.00	15	825.00						
11	Binder Clip (Big)	20.00	40	pcs	800.00	40	800.00						
12	Binder Clip (small)	15.00	40	pcs	600.00	40	600.00						
13	Correction Tape	35.00	19	pcs	665.00	19	665.00						
14	Index Cards	1.00	1000	pcs	1,000.00			1000	1,000.00				
15	Paper Fastener plastic	90.00	6	bxs	540.00	6	540.00						
16	Correction Fluid	40.00	19	btls	760.00	19	760.00						
17	Mailing Envelope long(W)	400.00	2	bxs	800.00	2	800.00						
18	Carbon Paper	288.00	6	bxs	1,728.00	3	864.00			3	864.00		
11	Stamping Pad	150.00	1	pc	150.00	1	150.00						
20	Ball Pen(Red & Black)	20.00	240	pcs	4,800.00	60	1,200.00	60	1,200.00	60	1,200.00	60	1,200.00
21	DTR	30.00	15	pads	450.00	15	450.00						
22	Tax Cards	3.00	4000	pads	12,000.00			4000	12,000.00				
23	Record Book	100.00	3	pcs	300.00	3	300.00						
24	Rulers	10.00	20	pcs	200.00	20	200.00						
25	Puncher	350.00	2	pcs	700.00	2	700.00						
TOTAL					84,198.00		25,234.00		25,410.00		11,694.00		12,410.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

FELICISIMA A. BERNARDO
Municipal Treasurer's Office
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____									Page 2 of 2 pages				
Department/ Office: Mun. Treasurer's Office					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Paste	350.00	1	pc		1	350.00						
27	Scotch Tape	45.00	6	pcs	270.00	6	270.00						
28	12 Digit Calculators	1,200.00	15	pcs	18,000.00	15	18,000.00						
29	Printer	8,400.00	1	unit	8,400.00	1	8,400.00						
30	Rubber band(Big& Small)	150.00	10	bxs	1,500.00	10	1,500.00						
31	Paper Clips (Small)	30.00	6	bxs	180.00	3	90.00			3	90.00		
32	Paper Clips (Large)	40.00	6	bxs	240.00	3	120.00			3	120.00		
33	Glass Cleaner	250.00	2	btls	500.00	1	250.00			1	250.00		
34	Dust Pan	150.00	2	pcs	300.00	2	300.00						
35	Trash Box	150.00	1	pc	150.00	1	150.00						
36	Soft Broom	150.00	2	pcs	300.00	2	300.00						
37	Accountable Forms	230,000.00			230,000.00		230,000.00						
38	Service Vehicles	200,000.00	1	unit	200,000.00	1	200,000.00						
39	Venetian Blinds	33,333.33	6	sets	200,000.00	6	200,000.00						
TOTAL					659,840.00		659,730.00				460.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

FELICISIMA A. BERNARDO
Municipal Treasurer's Office
Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____									Page 1 of 2 pages				
Department/ Office: Mun. General Services Office					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Computer Paper Long	290.00	8	reams	2,320.00	4	1,160.00			4	1,160.00		
2	Computer Paper Short	280.00	8	reams	2,240.00	4	1,120.00			4	1,120.00		
3	Risograph Printing Short	440.00	6	reams	2,640.00	6	2,640.00			6	2,640.00		
4	Risograph Printing Long	460.00	4	reams	1,840.00	2	920.00			2	920.00		
5	Continous Ink (EPSON) L360-colored	1,500.00	3	sets	4,500.00	2	3,000.00			1	1,500.00		
6	Computer Ink No. 678(Colored HP)	520.00	6	bxs	3,120.00	3	1,560.00			3	1,560.00		
7	Computer Ink No. 678(Black & W HP)	490.00	6	bxs	2,940.00	3	1,470.00			3	1,470.00		
8	0.5 Sign Pen	108.00	2	doz	216.00	1	108.00			1	108.00		
9	0.5 Ball Pen	90.00	3	doz	270.00	2	180.00			1	90.00		
10	Folder Long	48.00	4	doz	192.00	3	144.00			1	48.00		
11	Folder Short	54.00	4	doz	216.00	3	162.00			1	54.00		
12	Rubber Gloves	45.00	60	pairs	2,700.00	30	1,350.00			30	1,350.00		
13	Enamel Paint	650.00	4	gals	2,600.00	4	2,600.00						
14	Latex Paint	600.00	6	gals	3,600.00	6	3,600.00						
15	Deadbolt Lock	750.00	2	unit	1,500.00	2	1,500.00						
16	Long Sleeve Working Clothes(w/ Print)	300.00	50	pcs	15,000.00	50	15,000.00						
17	Hand Cellulr Phone	4,000.00	2	units	8,000.00	2	8,000.00						
18	Face Masks	35.00	24	pairs	840.00	12	420.00			12	420.00		
19	Floor Mop	120.00	12	sets	1,440.00	12	1,440.00						
20	Mop Head	60.00	12	pcs	720.00					12	720.00		
21	Soft Broom	65.00	20	pcs	1,300.00	10	650.00			10	650.00		
22	Walis Ting Ting	30.00	24	pcs	720.00	12	360.00			12	360.00		
23	Cleaning Liquid(Bottled)	45.00	48	lit	2,160.00	24	1,080.00			24	1,080.00		
24	Muriatic Acid(Bottled)	300.00	2	doz	600.00	1	300.00			1	300.00		
25	Powder Soap(Sachet)	75.00	4	doz	300.00	2	150.00			2	150.00		
TOTAL					61,974.00		48,914.00				15,700.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

RIZALDE C. SALAMIDA

Municipal General Services Officer

Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guianan, E. Samar

Plan Control No. _____													Page 2 of 2 pages	
Department/ Office: Mun. General Services Office					Regular	Contingency		Total		Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
26	Molasses	29.00	600	kls	17,400.00	600	17,400.00							
27	8.25 x 20-14 ply log Tire w/ Flap & Tube	13,000.00	4	sets	52,000.00					4	52,000.00			
28	12-Volts 13 Plates Automobile Battery	6,800.00	4	pcs	27,200.00					4	27,200.00			
29	Pick up Truck Wind Shield Wiper	500.00	1	pair	500.00					1	500.00			
30	Air Cleaner for Ten Wheeler Dump Truck	4,500.00	1	pcs	4,500.00	1	4,500.00							
31	Fuel Filter for 10 wheeler Dump Truck	2,500.00	1	pcs	2,500.00	1	2,500.00							
32	Oil Filter fo 6D16 Mitsubishi Dump Truck	1,400.00	2	pcs	2,800.00	2	2,800.00							
33	Smart Television Set 14"	24,000.00	1	unit	24,000.00	1	24,000.00							
34	Core I 7 Computer Lap top	60,000.00	1	unit	60,000.00	1	60,000.00							
35	Steel Stacking Shelves (Collapsible)	8,500.00	4	unit	34,000.00			4	34,000.00					
36	Heavy duty wheeled Trash bins	4,500.00	40	unit	180,000.00			40	180,000.00					
37	Repair & 1 Maintenance of Transport Equipment	140,000.00			140,000.00		35,000.00		35,000.00		35,000.00		35,000.00	
38	Diesel Fuel	42.00	66000	liters	2,772,000.00	22000	924,000.00	11000	462,000.00	22000	924,000.00	11000	462,000.00	
39	P. Gasoline	46.00	9000	liters	414,000.00	3000	138,000.00	1500	69,000.00	3000	138,000.00	1500	69,000.00	
40	Oil 40	230.00	240	liters	55,200.00	80	18,400.00	40	9,200.00	80	18,400.00	40	9,200.00	
41	Oil 30	195.00	114	liters	22,230.00	38	7,410.00	19	3,705.00	38	7,410.00	19	3,705.00	
42	Brake Fluid	230.00	78	liters	17,940.00	26	5,980.00	13	2,990.00	26	5,980.00	13	2,990.00	
43	ATF Oil	221.154	78	liters	17,250.00	26	5,750.00	13	2,875.00	26	5,750.00	13	2,875.00	
44	Grease	125.00	30	cont.	3,750.00	10	1,250.00	5	625.00	10	1,250.00	5	625.00	
TOTAL					3,847,270.00		1,246,990.00				1,215,490.00			

This is to certify that the above procurement plan is in accordance with the objective of this Office.

RIZALDE C. SALAMIDA
 Municipal General Services Officer
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 3 pages								
Department/ Office: Office of the Municipal Agriculturist					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Ballpen (Faber Castel)	180.00	5	doz	900.00	2	360.00	1	180.00	1	180.00	1	180.00
2	Folder (long)	120.00	4	doz	480.00	1	120.00	1	120.00	1	120.00	1	120.00
3	Computer Ink(Epson #664 colored)	500.00	40	sets	20,000.00	10	5,000.00	10	5,000.00	10	5,000.00	10	5,000.00
4	Correction Ink	50.00	5	pcs	250.00	2	100.00	1	50.00	1	50.00	1	50.00
5	RER	25.00	4	Pads	100.00	1	25.00	1	25.00	1	25.00	1	25.00
6	Bond Paper (Short)	300.00	20	reams	6,000.00	5	1,500.00	5	1,500.00	5	1,500.00	5	1,500.00
7	Bond Paper (Long)	350.00	20	reams	7,000.00	5	1,750.00	5	1,750.00	5	1,750.00	5	1,750.00
8	Bond Paper (A4)	350.00	30	reams	10,500.00	8	2,800.00	7	2,450.00	9	3,150.00	6	2,100.00
9	Staple Wire #35	60.00	5	bxs	300.00	2	120.00	1	60.00	1	60.00	1	60.00
10	DTR	25.00	15	pads	375.00	4	100.00	3	75.00	4	100.00	4	100.00
11	Record Book (300 pages)	85.00	50	pcs	4,250.00	18	1,530.00	12	1,020.00	10	850.00	10	850.00
12	Paper Clip (Jumbo)	40.00	5	bxs	200.00	2	80.00	1	40.00	1	40.00	1	40.00
13	Mailing Envelope(Ordinary)	60.00	4	doz	240.00	1	60.00	1	60.00	1	60.00	1	60.00
14	folder (long)	10.00	50	pcs	500.00	20	200.00	10	100.00	10	100.00	10	100.00
15	Paper Fastener	60.00	10	bxs	600.00	4	240.00	1	60.00	2	120.00	3	180.00
16	Floor Mop	200.00	4	pcs	800.00	1	200.00	1	200.00	1	200.00	1	200.00
17	Tash Can (Big)	200.00	4	pcs	800.00	1	200.00	1	200.00	1	200.00	1	200.00
18	Pail (Big)	250.000	5	pcs	1,250.00	3	750.00	1	250.00			1	250.00
19	Soft Broom	133.33	6	pcs	800.00	2	266.67	2	266.67	1	133.33	1	133.33
20	Notebook(50 leaves)	30.00	100	pcs	3,000.00	25	750.00	25	750.00	25	750.00	25	750.00
21	Risographing	413.75	4	reams	1,655.00	2	827.50	1	413.75	1	413.75		
22	Motorboat Accessories/Gears/Marine/Supplies				100,000.00		25,000.00		25,000.00		25,000.00		25,000.00
23	Catering Services for trainings & Seminars conducted				500,000.00		100,000.00		150,000.00		150,000.00		100,000.00
24	Tricycle Accessories/Parts				50,000.00		20,000.00		15,000.00		15,000.00		
25	Internet/Signal/TV Bill				25,000.00		6,250.00		6,250.00		6,250.00		6,250.00
TOTAL					735,000.00		168,229.17		210,820.42		211,052.08		144,898.33

This is to certify that the above procurement plan is in accordance with the objective of this Office.

EFREN A. BERONGOY
Municipal Agriculturist
Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 3 pages								
Department/ Office: Office of the Municipal Agriculturist					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Vegetable Seeds/Biologies/Marcotted Citrus				120,000.00		120,000.00						
27	Anti Rabbits Vaccine				300,000.00		150,000.00		150,000.00				
28	Fabrication of Dog Cages				120,000.00		3,000.00		30,000.00		30,000.00		30,000.00
29	Electric and Water Bills				30,000.00		7,500.00		7,500.00		7,500.00		7,500.00
30	Gasoline/DieselFuel				120,000.00		3,000.00		3,000.00		3,000.00		3,000.00
	Trust fund												
31	2 Door Refrigerator	26,700.00	1	unit	26,700.00	1	26,700.00						
32	Geo Tagging Device	10,000.00	6	units	60,000.00	6	60,000.00						
33	Venetian Blinds	6,250.00	8	sets	50,000.00	8	50,000.00						
34	Table Computer	33,333.33	3	units`	100,000.00	1	33,333.33	1	33,333.33	1	33,333.33		
35	Ply Board 2"	1,250.00	20	shts	25,000.00	5	6,250.00	5	6,250.00	5	6,250.00	5	6,250.00
36	CWN (assorted)	100.00	15	kls	1,500.00	5	500.00	3	300.00	4	400.00	3	300.00
37	Various Paints				30,000.00		30,000.00						
38	Signages				7,500.00		7,500.00						
39	Kitchenwares /utensils				174,133.00		174,133.00						
40	Incubator with Hatcher	73,778.00	1	unit	73,778.00	1	73,778.00						
41	Seedling Trays				50,800.00		53,800.00						
42	Moisture Mtr.(HVC)				40,000.00		40,000.00						
43	Knapsack Sprayer				32,328.00		32,328.00						
44	Weighing Scale				24,211.00		24,111.00						
45	Warehouse Construction	1,854,000.00	1	unit	1,854,000.00	1	1,854,000.00						
46	Duckhouse	15,000.00	1	unit	15,000.00	1	15,000.00						
47	Goat House	450,000.00	1	unit	450,000.00								
48	Green House w/ Press Drip Irrigation(Ngolos)	540,000.00	1	unit	540,000.00	1	540,000.00						
49	Plant Nurseries	100,000.00	15	units	1,500,000.00	15	1,500,000.00						
50	Catering				200,000.00		100,000.00		100,000.00				
TOTAL					5,944,950.00		4,904,933.33		330,383.33		80,483.33		47,050.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

EFREN A. BERONGOY
Municipal Agriculturist
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 2 pages								
Department/ Office: <u>Guiuan Transport Terminal</u>					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Long Bond Paper (Subs 20)	270.00	12	reams	3,240.00	5	1,350.00	5	1,350.00	2	540.00		
2	Short Bond Paper (Subs 20)	300.00	12	reams	3,600.00	5	1,500.00	5	1,500.00	2	600.00		
3	Long Bond Paper (ordinary)	180.00	3	reams	540.00					3	540.00		
4	Risograph (DESCAF)	340.00	4	reams	1,360.00	2	680.00			2	680.00		
5	Risograph (Summary)	280.00	3	reams	840.00	2	560.00			1	280.00		
6	Risograph (Notice)	400.00	1	reams	400.00	1	400.00						
7	Carbon Paper Long	200.00	4	reams	800.00	2	400.00			2	400.00		
8	Logbook (500 pages)	150.00	5	pcs	750.00	3	450.00			2	300.00		
9	Logbook (150 pages)	50.00	5	pcs	250.00	3	150.00			2	100.00		
10	Long Folder	55.00	12	doz	660.00	6	330.00			6	330.00		
11	Short Folder	100.00	6	doz	600.00	2	200.00	2	200.00	2	200.00	1	100.00
12	Epson Ink (B)	450.00	10	btls	4,500.00	5	2,250.00			5	2,250.00		
13	Epson Ink (Y)	512.00	5	btls	2,560.00	3	1,536.00			2	1,024.00		
14	Epson Ink (M)	512.00	5	btls	2,560.00	3	1,536.00			2	1,024.00		
15	Ballpen	60.00	24	doz	1,440.00	6	360.00	6	360.00	6	360.00	6	360.00
16	Puncher	80.00	4	pcs	320.00	4	320.00						
17	Stapler #35	220.00	6	pcs	1,320.00	6	1,320.00						
18	Staple wire #35	46.00	10	bxs	460.00	5	230.00			5	230.00		
19	Stamping Pad	125.00	2	pcs	250.00	2	250.00						
20	Stamping Pad Ink	100.00	4	btls	400.00	4	400.00						
21	Correctional Tape	25.00	12	pcs	300.00	6	150.00			6	150.00		
22	Elmer's Glue	50.00	6	pcs	300.00	6	300.00						
23	Blackboard Eraser	30.00	2	pcs	60.00	1	30.00			1	30.00		
24	Alcohol	63.00	30	pcs	1,890.00	15	945.00			15	945.00		
25	Hand Sanitizer	45.00	24	pcs	1,080.00	12	540.00			12	540.00		
TOTAL					30,480.00		16,187.00		3,410.00		10,523.00		460.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

DONATO A. PABELLO
 SPURO
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN
 CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____									Page <u>1</u> of <u>2</u> pages				
Department/ Office: Guiuan Transport Terminal					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Dust pan	50.00	12	pcs	600.00	6	300.00			6	300.00		
27	Floor Mop	300.00	3	pcs	900.00	2	600.00			1	300.00		
28	Muriatic Acid	60.00	24	pcs	1,440.00	12	720.00			12	720.00		
29	Tissue Paper	60.00	12	bxs	720.00	6	360.00			6	360.00		
30	Bulb	2,520.00	8	doz	20,160.00	4	10,080.00			4	10,080.00		
31	Raincoat	500.00	6	pairs	3,000.00					3	1,500.00	3	1,500.00
32	Rubber boats	500.00	6	pairs	3,000.00							6	3,000.00
33	Mobile Merchandising Permit Sticker	50.00	200	pcs	10,000.00	200	10,000.00						
34	PUJ & PUB tSicker	50.00	40	pcs	2,000.00	40	2,000.00						
35	Calculator	450.00	6	pcs	2,700.00	3	1,350.00			3	1,350.00		
36	Aircon 3.0 HP	30,000.00	1	unit	30,000.00	1	30,000.00						
37	Laptop	45,000.00	1	unit	45,000.00	1	45,000.00						
38	CCTV Cameras	200,000.00	1	set	200,000.00	1	200,000.00						
39	Repainting of Terminal Building A & B				200,000.00		20,000.00						
40	Gang Chairs	18,750.00	8	sets	150,000.00	8	150,000.00						
41	Steel Aluminum Ladder	25,000.00	1	unit	25,000.00	1	25,000.00						
42	Plastic Trash Bin	1,666.67	12	units	20,000.00	12	20,000.00						
43	Fabrication and Installation of LED Lights w/ steel hang	5,714.286	14	units	80,000.00	14	80,000.00						
44	Fabrication and Installation of Steel Door(Public CR)	11,666.67	6	units	70,000.00	6	70,000.00						
45	Repair & Renovation of office builndg/stockroom				60,000.00		60,000.00						
TOTAL					924,520.00		725,410.00		-		14,610.00		4,500.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

DONATO A. PABELLO
 SPURO
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 3 pages								
Department/ Office: OEDMS					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Prepaid Wifi	1,200.00	1	unit	1,200.00			1	1,200.00				
2	Long Bond Paper (Subs 20)	250.00	60	reams	15,000.00	15	3,750.00	15	3,750.00	15	3,750.00	15	3,750.00
3	Short Bond Paper (Subs 20)	240.00	60	reams	14,400.00	15	3,600.00	15	3,600.00	15	3,600.00	15	3,600.00
4	Computer Ink(BROTHER)LC535XL-M	450.00	4	btls	1,800.00	1	450.00	1	450.00	1	450.00	1	450.00
5	Computer Ink(BROTHER)LC535XL-C	450.00	4	btls	1,800.00	1	450.00	1	450.00	1	450.00	1	450.00
6	Computer Ink(BROTHER)LC535XL-Y	450.00	4	btls	1,800.00	1	450.00	1	450.00	1	450.00	1	450.00
7	Computer Ink(BROTHER)LC535XL-black	450.00	4	btls	1,800.00	1	450.00	1	450.00	1	450.00	1	450.00
8	Stamp pad No. 4	300.00	3	pcs	900.00	1	300.00	1	300.00	1	300.00		
9	Garbage Bag XL	80.00	85	packs	6,800.00	21	1,680.00	21	1,680.00	21	1,680.00	21	80.00
10	Stamping Pad Ink(purple)	1,250.00	2	liters	2,500.00	1	1,250.00			1	1,250.00		
11	Resograph Long	420.00	12	reams	5,040.00	3	1,260.00	3	1,260.00	3	1,260.00	3	1,260.00
12	Resograph Short	400.00	8	reams	3,200.00	2	800.00	2	800.00	2	800.00	2	800.00
13	Floor Mop (rotating)	700.00	1	pc	700.00			1	700.00				
14	Purified Water	35.00	144	jugs	5,040.00	36	1,260.00	36	1,260.00	36	1,260.00	36	1,260.00
15	Diph Pump	450.00	1	pc	450.00			1	450.00				
16	Engine Oil	250.00	2	pcs				1	250.00			1	250.00
17	Ballpen(Smooth Ink Pen,05 black)	7.00	192	pcs	1,344.00	48	336.00	48	336.00	48	336.00	48	336.00
18	Yellow Pad	15.000	4	pads	60.00	1	15.00	1	15.00	1	15.00	1	15.00
19	DTR	20.00	4	pads	80.00	1	20.00	1	20.00	1	20.00	1	20.00
20	Bulb 18 watts	2,220.00	4	doz	8,880.00	2	4,440.00	1	2,220.00	1	2,220.00		
21	Receptacle #4	60.00	20	pcs	1,200.00	5	300.00	5	300.00	5	300.00	5	300.00
22	1/4 Sheet Paper	15.00	4	pads	60.00	1	15.00	1	15.00	1	15.00	1	15.00
23	Folder Long	8.00	200	pcs	1,600.00	100	800.00	50	400.00	50	400.00		
24	Baong	10,000.00	2	pcs	20,000.00					2	20,000.00		
25	Calculator	500.00	1	pc	500.00			1	500.00	1	500.00		
TOTAL					96,154.00		21,626.00		20,856.00		39,506.00		13,486.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

DANILO G. COLANDOG
 Market Supervisor
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 3 pages								
Department/ Office: OEDMS					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Stapler #35	250.00	2	pcs	500.00			1	250.00	1	250.00		
27	Staplewire #35	65.00	4	bxs	260.00	1	65.00	1	65.00	1	65.00	1	65.00
28	Wire THHN Stranded #14	4,000.00	2	bxs	8,000.00	1	4,000.00			1	4,000.00		
29	PDX Wire #14	3,500.00	2	bxs	7,000.00	1	3,500.00			1	3,500.00		
30	Drum(Blue)	1,000.00	6	pcs	6,000.00	6	6,000.00						
31	External Hard Drive 1TB	3,600.00	1	pc	3,600.00	1	3,600.00						
32	Grease Gun	950.00	1	pc	950.00					1	950.00		
33	Delo gold	250.00	2	pcs	500.00			1	250.00	1	250.00		
34	Grease(Raimol)	150.00	1	pc	150.00					1	150.00		
35	Fuel FilterFC-208	250.00	1	pc	250.00					1	250.00		
36	Oil Filter C-526	250.00	1	pc	250.00					1	250.00		
37	Hydraulic Oil	280.00	1	pc	280.00					1	280.00		
38	Wiper Blade	650.00	2	pcs	1,300.00					2	1,300.00		
39	Gear Oil	280.00	1	pc	280.00					1	280.00		
40	Clutch Disc	500.00	1	pc	500.00					1	500.00		
41	Brake shoe	260.00	1	pc	260.00					1	260.00		
42	Wheel Cylinder	650.00	1	pc	650.00					1	650.00		
43	Brake Fluid	750.00	2	gal	1,500.00			1	750.00			1	750.00
44	Coolant	360.00	1	pc	360.00					1	360.00		
45	Fittings	600.00	1	pc	600.00					1	600.00		
46	Hydrocaulic Hose	350.00	1	pc	350.00					1	350.00		
47	Alcohol (Big)	110.00	16	btls	1,760.00	4	440.00	4	440.00	4	440.00	4	440.00
48	Tissue Paper	20.00	64	rolls	1,280.00	16	320.00	16	320.00	16	320.00	16	320.00
49	Tables	6,000.00	5	pcs	30,000.00			5	30,000.00				
50	Executive Chair	4,000.00	1	pc	4,000.00			1	4,000.00				
TOTAL					70,580.00		17,925.00		36,075.00		15,005.00		1,575.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

DANILO G. COLANDOG
 Market Supervisor
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____							Page 3 of 3 pages						
Department/ Office: OEEDMS					Regular	Contingency	Total		Date Submitted: _____				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
51	Aircon (Split type) 1 HP/2 HP	23,000.00	2	units	46,000.00			2	46,000.00				
52	Public Address System	16,000.00	1	set	16,000.00			1	16,000.00				
53	CCTV (16 cameras with monitor)	56,000.00	1	set	56,000.00			1	56,000.00				
54	CCTV Cameras	3,000.00	16	pcs	48,000.00			16	48,000.00				
55	Laptop	30,000.00	1	unit	30,000.00			1	30,000.00				
56	Ladder (extension ladder 24 ft)	23,000.00	1	pc	23,000.00			1	23,000.00				
57	Correction Tape	35.00	16	pcs	560.00	4	140.00	4	140.00	4	140.00	4	140.00
TOTAL					219,560.00		140.00		219,140.00		140.00		140.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

DANILO G. COLANDOG
 Market Supervisor
 Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 3 pages								
Department/ Office: MSWD					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Computer Paper Long	205.00	50	reams	10,250.00	10	2,050.00	15	3,075.00	15	3,075.00	10	2,050.00
2	Computer Paper Short	185.00	50	reams	9,250.00	10	1,850.00	15	2,775.00	15	2,775.00	10	1,850.00
3	Ballpen HBW	6.00	100	pcs	600.00			50	300.00	50	2,500.00		
4	Faber Castel	18.00	20	pcs	360.00	5	90.00	5	90.00	5	90.00	5	90.00
5	Folder Short	72.00	20	doz	1,440.00	5	360.00	5	360.00	5	360.00	5	360.00
6	Folder Long	84.00	20	doz	1,680.00	5	420.00	5	420.00	5	420.00	5	420.00
7	Masking Tape 2'	35.00	10	pcs	350.00	4	140.00	2	70.00	2	70.00	2	70.00
8	Scotch Tape 2"	37.50	10	pcs	375.00	4	150.00	2	75.00	2	75.00	2	75.00
9	DTR	40.00	5	pads	200.00	2	80.00	2	80.00	1	40.00		
10	RER	50.00	5	pads	250.00	2	100.00	2	100.00	1	50.00		
11	Risograph Long	400.00	10	reams	4,000.00	3	1,200.00	2	800.00	2	800.00	2	800.00
12	Risograph Short	365.00	10	reams	3,650.00	3	1,095.00	3	1,095.00	2	730.00	2	730.00
13	Alcohol Green Cross	95.00	12	btls	1,140.00	3	285.00	3	285.00	3	285.00	3	285.00
14	Assorted Cartolina	6.00	24	pcs	144.00			12	72.00			12	72.00
15	EPSON Ink Black	380.00	10	pcs	3,800.00	3	1,140.00	3	1,140.00	2	760.00	2	760.00
16	EPSON Ink Cyan	380.00	10	pcs	3,800.00	3	1,140.00	3	1,140.00	2	760.00	2	760.00
17	EPSON Ink Magenta	380.00	10	pcs	3,800.00	3	1,140.00	3	1,140.00	2	760.00	2	760.00
18	EPSON Ink Yellow	380.00	10	pcs	3,800.00	3	1,140.00	3	1,140.00	2	760.00	2	760.00
19	Manila Paper	12.50	20	pcs	250.00	5	62.50	5	62.50	5	62.50	5	62.50
20	Staple Wire #35	35.00	5	bxs	175.00	5	175.00						
21	Stapler #35	350.00	5	pcs	1,750.00	5	1,750.00						
22	Paper Fastener	50.00	5	bxs	250.00	2	100.00	2	100.00	1	50.00		
23	Record Book 500pages	84.00	5	pcs	420.00	2	168.00	1	84.00	1	84.00	1	84.00
24	Record Book 300pages	50.00	5	pcs	250.00	2	100.00	2	100.00	1	50.00		
25	Correction Tape	35.00	25	pcs	875.00	8	280.00	8	280.00	6	210.00	3	105.00
TOTAL					52,859.00		15,015.50		14,783.50		14,766.50		10,093.50

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ZENAIDA M. CUNANAN
 MSWDO
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 3 of 3 pages								
Department/ Office: MSWD					Regular	Contingency	Total		Date Submitted:				
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Paste(redstone)	216.67	3	pcs	650.00	2	433.33	1	216.67				
27	Kapersky Antivirus	2,105.00	1	bx	2,105.00	1	2,105.00						
28	Typewriter Ribbon	35.00	10	pcs	350.00	3	105.00	3	105.00	3	105.00	1	35.00
29	Paper Clip Vinyl Big	30.00	10	bxs	300.00	4	120.00	2	60.00	2	60.00	2	60.00
30	Binder Clip 32mm	30.00	10	bxs	300.00	3	90.00	3	90.00	2	60.00	2	60.00
31	Paper Clip Vinyl Smal	15.00	10	bxs	150.00	3	45.00	3	45.00	2	30.00	2	30.00
32	Carbon Paper	100.00	2	bxs	200.00	2	35,000.00		35,000.00		10,250.00		10,000.00
56	HIV-AIDS Prevention Program	50.00	5	pcs	43,000.00	5	250.00			5	250.00		43,000.00
57	Smoking Cessation Program	45.00	5	pcs	50,000.00	5	225.00		50,000.00				
58	Dangerous Drugs Abuse Prevention Program	270.00	5	bxs	50,000.00	2	540.00	2	50,000.00	1	270.00		
59	PWUD Congress	95.00	5	bxs	20,000.00	5	475.00		20,000.00				
37	Elmer's Glue Big	57.00	5	pcs	285.00	Yo	#WERT!	2	114.00				
38	Tissue	14.00	25	rolls	350.00	5	70.00	5	70.00	5	70.00	10	140.00
39	Soft Broom	150.00	3	pcs	450.00			1	150.00	1	150.00	1	150.00
40	USB	600.00	2	pcs	1,200.00	2	1,200.00						
41	Calculator	600.00	3	pcs	1,800.00	3	1,800.00						
42	Catering & Seminar Kits/supplies for Livelihood Program				80,000.00		20,000.00		20,000.00		20,000.00		20,000.00
43	Women's Month Celebration				151,020.00		37,755.00		37,755.00		37,755.00		37,755.00
44	PWD Week Celebration				200,000.00		50,000.00		50,000.00		50,000.00		50,000.00
45	Family Welfare: Family Congress				3,000.00		750.00		750.00		750.00		750.00
46	Child Development(Day Care Workers,Trainings ..)				1,940,682.00		485,170.50		485,170.50		485,170.50		485,170.50
47	Elderly Persons				652,340.00		163,085.00		163,085.00		163,085.00		163,085.00
48	Youth Welfare Program				218,000.00		54,500.00		54,500.00		54,500.00		54,500.00
49	Childrens Month Celebration				49,900.00		12,475.00		12,475.00		12,475.00		12,475.00
50													
TOTAL					3,466,082.00		#WERT!		979,586.17		834,980.50		877,210.50

This is to certify that the above procurement plan is in accordance with the objective of this Office.

ZENAIDA M. CUNANAN
 MSWDO
 Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____									Page 1 of 3 pages				
Department/ Office: MUNICIPAL HEALTH OFFICE					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper (S20x11)GSM 70	200.00	9	reams	1,800.00			3	600.00	3	600.00	3	600.00
2	Bond Paper (S20x13)GSM 70	250.00	9	reams	2,250.00			3	750.00	3	750.00	3	750.00
3	Bond Paper (A4 size)GSM 70	250.00	3	reams	750.00	1	250.00			1	250.00	1	250.00
4	Bond Paper (S20x13)GSM	220.00	10	reams	2,200.00	3	660.00	2	440.00	2	440.00	3	660.00
5	Board Paper Long(Light Green)	85.00	30	packs	2,550.00	10						20	1,700.00
6	Board Paper Long(Cream))	85.00	30	packs	2,550.00	10						20	1,700.00
7	Record Bood 500 pages	100.00	10	pcs	1,000.00			5	500.00			5	500.00
8	Stapler #35	380.00	4	pcs	1,520.00					4	1,520.00		
9	Staple wire #35	50.00	2	bxs	100.00					1	50.00	1	50.00
10	Staple wire #10-1M	15.00	2	bxs	30.00			1	15.00	1	15.00		
11	Paper Clips, 48mm,100 pcs/bx	37.50	4	bxs	150.00					2	75.00	2	75.00
12	Correction Tape	40.00	15	pcs	600.00			5	200.00	5	200.00	5	200.00
13	Wyteboard Marker	75.00	2	pcs	150.00	2	150.00						
14	Paper Fastener(palstic)	50.00	2	bxs	100.00					2	100.00		
15	Brown Envelope (long)	3.00	200	pcs	600.00					100	300.00	100	300.00
16	Folder (Long)	350.00	2	packs	700.00					2	700.00		
17	Folder (short)	300.00	1	pack	300.00					1	300.00		
18	Index Card 5/8	50.000	20	packs	1,000.00	10	500.00			5	250.00	5	250.00
19	DTR	80.00	5	pads	400.00					2	160.00	3	240.00
20	Scotchtape 1"	10.00	6	rolls	60.00			2	20.00	2	20.00	2	20.00
21	Double Sided Tape 3/4"	60.00	6	rolls	360.00			2	120.00	2	120.00	2	120.00
22	Scissors 6"	35.00	6	pcs	210.00			6	210.00				
23	Packaging Tape	60.00	3	rolls	180.00			3	180.00				
24	Ballpen (Black)	70.00	2	doz	140.00					2	140.00		
25	Calculator 12 digits	400.00	4	units	1,600.00					4	1,600.00		
TOTAL					21,300.00		1,560.00		3,035.00		7,590.00		7,415.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

DR. MA. SOCORRO A. FLORES
MHO
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 2 of 3 pages								
Department/ Office: MUNICIPAL HEALTH OFFICE					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Photocopy Toner	3,500.00	1	cartridge	3,500.00					1	3,500.00		
27	Copy printer Ink,black - DX2430	4,000.00	2	pcs	8,000.00			1	4,000.00			1	4,000.00
28	Master for DX2430	2,100.00	1	pc	2,100.00			1	2,100.00				
29	Typewriter Ribbon(Black)	50.00	2	pcs	100.00					1	50.00	1	50.00
30	Carbon Paper Long(Black)	850.00	1	bx	850.00					1	850.00		-
31	Printer Ink EPSON:T6641 Black	380.00	8	btls	3,040.00	2	760.00	2	760.00	2	760.00	2	760.00
32	Printer Ink EPSON:T6642 Cyan	380.00	4	btls	1,520.00	1	380.00	1	380.00	1	380.00	1	380.00
33	Printer Ink EPSON:T6643 Magenta	380.00	4	btls	1,520.00	1	380.00	1	380.00	1	380.00	1	380.00
34	Printer Ink EPSON:T6644 Yellow	380.00	4	btls	1,520.00	1	380.00	1	380.00	1	380.00	1	380.00
35	Printer Ink HP:#680-Black	500.00	4	pcs	2,000.00					2	1,000.00	2	1,000.00
36	Printer Ink HP:#680 Tri-color	600.00	4	pcs	2,400.00					2	1,200.00	2	1,200.00
37	Laotop X407MA-BV314T	25,000.00	2	units	50,000.00	2	50,000.00						
38	Portable Sound System GTK-XB72	20,000.00	1	units	20,000.00	1	20,000.00						
39	Purchase of Medicines				1,030,074.80		257,518.70		257,518.70		257,518.70		257,518.70
40	Laboratory Supplies				338,000.00		84,500.00		84,500.00		84,500.00		84,500.00
41	Dental Supplies				11,060.00		2,765.00		2,765.00		2,765.00		2,765.00
42	Housekeeping Supplies for Birthing Clinic				18,450.00		5,612.60		5,612.60		5,612.60		5,612.60
43	Ambulance Maintenance/Supplies				246,710.00		61,677.50		61,677.50		61,677.50		61,677.50
44	Trainings & Seminars:Nutrition				188,000.00				188,000.00				
45	Nutrition Month Celebration				50,000.00				50,000.00				
46	Dietary Supplementation for nutritionally at risk pregnant women				50,000.00				50,000.00				
47	Dietary Supplementation for 6-23 months old malnourished children				50,000.00				50,000.00				
48	Refresher Training of Barangay Nutrition				75,000.00				75,000.00				
TOTAL					2,153,844.80		483,973.80		833,073.80		420,573.80		4,000.00

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MHO
Head of Department/Office

ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guian, E. Samar

Plan Control No. _____								Page 3 of 3 pages					
Department/ Office: MUNICIPAL HEALTH OFFICE				Regular	Contingency	Total		Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
49	Adoloscent Health & Youth Development Program				100,000.00				50,000.00		50,000.00		
50	Mental Health & Psychosocial Program				50,000.00		12,500.00		12,500.00		12,500.00		12,500.00
51	WASH Program				338,000.00		84,500.00		84,500.00		84,500.00		84,500.00
52	Maternal, Neonatal and Child Health				250,000.00		62,500.00		62,500.00		62,500.00		62,500.00
53	Infectious Disease Control				50,000.00		12,500.00		12,500.00		12,500.00		12,500.00
54	Health Emergency Management Program (HEM)				262,600.00		65,650.00		65,650.00		65,650.00		65,650.00
55	Voluntary Blood Donation Program				90,250.00		35,000.00		35,000.00		10,250.00		10,000.00
56	HIV-AIDS Prevention Program				43,000.00								43,000.00
57	Smoking Cessation Program				50,000.00				50,000.00				
58	Dangerous Drugs Abuse Prevention Program				50,000.00				50,000.00				
59	PWUD Congress				20,000.00				20,000.00				
TOTAL					1,303,850.00		272,650.00		442,650.00		297,900.00		290,650.00

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DR. MA. SOCORRO A. FLORES
 MHO
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 3 pages								
Department/ Office: MDRRMO					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Short	240.00	24	reams	5,760.00	6	1,440.00	6	1,440.00	6	1,440.00	6	1,440.00
2	Bond Paper Long	250.00	24	reams	6,000.00	6	1,500.00	6	1,500.00	6	1,500.00	6	1,500.00
3	Bond Paper A4	250.00	24	reams	6,000.00	6	1,500.00	6	1,500.00	6	1,500.00	6	1,500.00
4	Computer Ink L3110(black) EPSON 003	300.00	10	pcs	3,000.00	6	1,800.00	6	1,800.00	6	1,800.00		
5	Computer Ink L3110(colored) EPSON 003	300.00	10	pcs		4	1,200.00	3	900.00	3	900.00		
6	Black Ballpen	7.00	24	pcs	168.00	6	42.00	6	42.00	6	42.00	6	42.00
7	Folder (Long)	8.00	30	pcs	240.00	8	64.00	8	64.00	8	64.00	6	48.00
8	Folder (short)	6.00	30	pcs	180.00	8	48.00	8	48.00	8	48.00	6	36.00
9	Mailig Envelope	2.00	30	pcs	60.00	8	16.00	8	16.00	8	16.00	6	12.00
10	Pencil	7.00	24	pcs	168.00	6	42.00	6	42.00	6	42.00	6	42.00
11	Stamping Pad Ink(black)	120.00	3	pcs	360.00	1	120.00	1	120.00	1	120.00		
12	Stapler #35	250.00	2	pcs	500.00	1	250.00	1	250.00				
13	Staple Wire #35	65.00	8	bxs	520.00	3	195.00	2	130.00	2	130.00	1	65.00
14	USB 8gb	400.00	5	pcs	2,000.00	2	800.00	1	400.00	1	400.00	1	400.00
15	RER	20.00	2	pad	40.00	1	20.00	1	20.00				
16	DTR	20.00	2	pad	40.00	1	20.00	1	20.00				
17	Brown Envelope Long	8.00	30	pcs	240.00	8	64.00	8	64.00	8	64.00	6	48.00
18	Brown Envelope Short	6.00	30	pcs	180.00	8	48.00	8	48.00	8	48.00	6	36.00
19	Record book 500 pages	175.00	5	pcs	875.00	3	525.00	1	175.00			1	175.00
20	Office Computer	45,000.00	1	set	45,000.00	1	45,000.00						
21	Packing Tape (Big)	85.00	8	pcs	680.00	3	255.00	3	255.00	1	85.00	1	85.00
22	Masking Tape (Big)	35.00	8	pcs	280.00	3	105.00	3	105.00	1	35.00	1	35.00
23	Scotchtape Big	40.00	8	pcs	320.00	3	120.00	3	120.00	1	40.00	1	40.00
24	Scissors	60.00	2	pcs	120.00	1	60.00	1	60.00				
25	Steadler Pen(Black)	60.00	2	pcs	120.00	1	60.00	1	60.00				
TOTAL					72,851.00		55,294.00		9,179.00		8,274.00		5,504.00

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FELIPE D. PADUAL
MDRRMO
Head of Department/Office

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ANNUAL PROCUREMENT PLAN

CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____					Page 1 of 3 pages								
Department/ Office: MDRRMO					Regular	Contingency	Total	Date Submitted:					
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Steadler Eraser	25.00	2	pcs	50.00	1	25.00	1	25.00				
27	Correction Tape	35.00	5	pcs	175.00	2	70.00	1	35.00	1	35.00	1	35.00
28	Calculator	500.00	2	pcs	1,000.00	1	500.00			1	500.00		
29	Binder Clips (Small)	30.00	4	bxs	120.00	1	30.00	1	30.00	1	30.00	1	30.00
30	Binder Clips (Big)	40.00	4	bxs	160.00	1	40.00	1	40.00	1	40.00	1	40.00
31	Paper Clips small	30.00	4	bxs	120.00	1	30.00	1	30.00	1	30.00	1	30.00
32	Paper Clips Big	40.00	4	bxs	160.00	1	40.00	1	40.00	1	40.00	1	40.00
33	Elmer's Glue (big)	150.00	3	pcs	450.00	1	150.00	1	150.00	1	150.00		
34	Paper Fastener	60.00	2	bxs	120.00	1	60.00			1	60.00		
35	Alcohol Big 500 ml	120.00	6	btls	720.00	2	240.00	2	240.00	1	120.00	1	120.00
36	Typewriter carbon paper long	75.00	12	bxs	900.00	4	300.00	4	300.00	4	300.00		
37	Typewriter Ribbon	35.00	3	pcs	105.00	1	35.00	1	35.00	1	35.00		
38	Floor Mop	180.00	2	pcs	360.00	1	180.00	1	180.00				
39	Soft Broom	150.00	3	pcs	450.00	1	150.00			1	150.00		
40	Mop	130.00	4	pcs	520.00	2	260.00	1	130.00	1	130.00		
41	Steel Filling Cabinet(4 Rows)	15,000.00	1	unit	15,000.00	1	15,000.00						
42	Battery 3A	48.00	4	pads	192.00	1	48.00	1	48.00	1	48.00	1	48.00
43	Battery 2A	30.00	16	pcs	480.00	4	120.00	4	120.00	4	120.00	4	120.00
44	Clipboard Long	65.00	3	pcs	195.00	1	65.00	1	65.00	1	65.00		
45	Rain Boots	500.00	20	pairs	10,000.00			10	5,000.00			10	5,000.00
46	Emergency Light Right Coat	666.6667	15	pcs	10,000.00			8	5333.3336	4	2666.6668	3	2000.0001
47	Rubber Hand Glove	666.6667	15	pcs	10,000.00			5	3333.3335	5	3333.3335	5	3,333.33
48	Body Bag	250.00	20	pcs	5,000.00	5	1,250.00	5	1,250.00	5	1,250.00	5	1,250.00
49	Aircondition	10,000.00	1	unit	10,000.00	1	10,000.00						
50	Aluminum Ladder 24"	10,000.00	1	set	10,000.00	1	10,000.00						
TOTAL					76,277.00		38,593.00		16,384.67		9,103.00		12,046.33

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FELIPE D. PADUAL
 MDRRMO
 Head of Department/Office

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ANNUAL PROCUREMENT PLAN
CY 2020

Province, City or Municipality: Guiuan, E. Samar

Plan Control No. _____						Page 1 of 3 pages							
Department/ Office: MDRRMO						Regular	Contingency	Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
51	Medical Supplies and Equipments				55,872.00		13,968.00		13,968.00		13,968.00		13,968.00
52	Office Chair Cover	1,250.00	4	sets	5,000.00	4	5,000.00						
53	Ambulance Maintenance/Supplies				50,000.00		12,500.00		12,500.00		12,500.00		12,500.00
54	CPR Mnnequin	10,000.00	1	pc	10,000.00	1	10,000.00						
55	Illuminated Jacket	1,000.00	10	pcs	10,000.00	5	5,000.00	5	5,000.00				
56	Table Top Glass	10,000.00	1	pc	10,000.00	1	10,000.00						
57	Drinking Water	30.00	60	jugs	1,800.00	15	450.00	15	450.00	15	450.00	15	450.00
58	Stretcher	10,000.00	1	pc	10,000.00	1	10,000.00						
TOTAL					152,672.00		66,918.00		31,918.00		26,918.00		26,918.00

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FELIPE D. PADUAL
MDRRMO
Head of Department/Office

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